

Most Urgent

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI – 110029
(VISHRAM SADAN)

MEMORANDUM

F.No.01-04/Minutes/Sadan/2017

Dated: 22 AUG 2017

Subject: Inviting of Expression of Interest (EOI) for shortlisting agency on philanthropic basis for running and maintaining, AIIMS power grid vishram sadan at JPNATC Centre for AIIMS – New Delhi.

A EOI documents on the aforesaid subject is being forwarded to the Computer Facility, AIIMS for uploading in AIIMS Website.

The Officer-In-Charge, Computer Facility is requested to upload this EOI for running and maintaining AIIMS Power grid vishram sadan at JPNATC Centre at AIIMS on the website of AIIMS New Delhi. A Soft copy of EOI is also being provided for the same.



(Deo Nath Sah)

Sr. Administrative Officer

Enclosure:- As stated above.

✓ Officer –In-Charge,
Computer Facility, AIIMS

Copy to:-

1. P.P.S to Director, AIIMS
2. P.S to Dy. Director (Admin), AIIMS

gaurav
Ambehi - 24/8/17
(For Dr. Deepak Agarwal)

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, ANSARI NAGAR, NEW DELHI-110029

**INVITATION OF EXPRESSION OF INTEREST FOR SHORTLISTING AGENCY on
PHILANTHROPIC BASIS FOR RUNNING AND MAINTAINING AIIMS POWER GRID
VISHRAM SADAN AT JPN TRAUMA CENTRE OF AIIMS-New Delhi.**

The AIIMS, New Delhi is a premier Medical Science Institute of India. The Institute is located at New Delhi, the capital city of India. AIIMS is inviting Expression of Interest from the eligible agencies (NGO/Charitable trust) to run and maintain its Patient attendants Powergrid Vishram Sadan near Trauma Centre on Philanthropic Basis. The facility offered to be maintained is multi storied block with an approx capacity of 280 beds meant to be allotted to patients and their attendants, who are under treatment at AIIMS, New Delhi. The facility is a GF + ten floor building with a basement. The facility earmarked for the vishram sadan is located on GF + seven floor building with a basement. The facility earmarked for AIIMS use.

On behalf of Director AIIMS Expression of interest application are invited from targeted organisations who fulfil following:-

1. Not for Profit organization- Registered Trusts/Societies which are registered under Section 12 AA of Income Tax 1961 for not less than 7/10 years **hereafter referred as ENTRUSTED AGENCY (EA)**
2. EA should have at least 7 years of proven experience in running a patient attendant facility of minimum 200 beds.
3. Having average turnover of more than 1 Crore rupees for 3 years and corpus of 3 Cr.

SCOPE OF WORK OF EA

EA would be given Vishram Sadan to operate on MOU Basis for 10 years which can be renewed for next 10 years on mutual basis. There will be provision to review the performance, terms and conditions every two years as per modalities laid herein.

EA will Provide following services: (For the basement and the GF + seven Floors

1. Overall Management by means of a operating body in which AIIMS nominees would be a part. The said management committee would be supervised by an oversight committee nominated by AIIMS. In case of any differences or anomaly the decision of the oversight committee would prevail.
2. Front Office Management, including reception, facilitation and allied activities till allotment.
3. Housekeeping Services including sanitation and cleaning services of all rooms, common areas, toilets lifts, glass panes, facade cleaning, garbage collection and disposal till identified spot in the Campus.
4. Laundry and Linen Management including initial stock building and its rotation, renewal, repairs etc. All blankets and pillows/covers, mattress replacements etc shall be in scope of EA.



5. Running with staff and material of a Kitchen and Dining Hall on "No Profit basis." All equipments, consumables and manpower required for the same will be in scope of the EA. Necessary permissions and licence would also be obtained by the EA.
6. EA would provide for adequate Attendants/Guides for patients and their attendants.
7. EA would set up a Store Room and Office set up for maintenance.
8. All activities relating to Civil, Furniture – Electrical, PHE, Gyesers, water coolers, maintenance and upkeep will be in scope of EA. All consumables, replacement of fixtures, repairs etc will be in scope of EA for which necessary manpower in form of Mason, carpenter, plumber, seweraman, electrician, lineman etc shall be arranged/kept on roll by EA. Also all replacement and repair facilities of the inventory items shall be arranged by EA.
9. Any consumables required in the running of Vishram Sadan
10. Provide Facilities on cost basis for-
 - 1 General Provision Store (Without Medicines)
 - 1 Computer/Printer/Photocopy/Internet Centre
11. The Sadan Building would be provided on "**As Is Where is Basis**" and all the initial onetime expense & subsequent recurring/expenses to make the facility functional and to operate it thereafter would be on the part of EA except for the exclusions mentioned in the scope of AIIMS herein.
12. EA would provide unrestricted right to AIIMS for inspections and access to the facility at any given point of time and shall assist in the same.

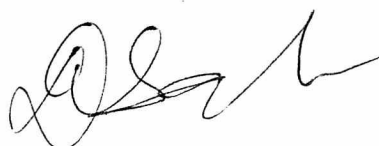
EA will be able to charge for the patients/attendants stay as per the following:

Room Charge would be following (to be reviewed every 3 years)

		Rates for period	
		Rate for First_7	Beyond 7 days
	No of bed/rooms	Days (Rs)	Stay (Rs)
Dormitory	176	50	60
Single Room	7	150	180
Double Room	28	300	360
4 Bed room	7	380	450

AIIMS will provide following

1. Electricity bills of the facility would be paid by EA and AIIMS would reimburse 50% of the billed amount for the facilities except the top three floors for its use.
2. Bill for the facilities used would be paid by EA and reimbursement will be done for the 50% of the paid amount by AIIMS thereafter.



3. AMC and operation of, DG set, CCTV, Firefighting and fire alarm system installed in the facility. The services located on the terrace shall also be maintained by AIIMS viz, solar panels, OH tanks, etc.
4. Security guards required for monitoring gates etc.
5. Maintenance of the external areas around the building including service connection.
6. Water would be provided by AIIMS upto the Underground Tank of the facility. The pumping system is installed for boosting the water to the Overhead tanks. Further operation and maintenance of the same would be in the scope of the EA.
7. AIIMS will oversee the management and Director AIIMS will nominate 2 or more people in the managing committee of the Vishram Sadan. There will be a regular meeting of the managing committee and quarterly review of the progress with AIIMS in oversight committee, as aforesaid.
8. Only AIIMS patients and their attendant can stay in the Vishram Sadan and AIIMS can and will direct/recommend the persons who can stay in the Vishram Sadan. Rules for operation, allotment and running of AIIMS will govern the allotment. Centralized allotment is perceived to be done by AIIMS by integrating the existing similar facilities in Ansari Nagar Campus.
9. EA would maintain full transparency in the accounts of the facility for accruals and expenditure. An audited account statement would be submitted periodically to AIIMS.

SUBMISSION OF PROPOSAL

Interested and eligible applicants may contact for clarifications and for submission of proposals on in the following address-

Mr Deo Nath Sah, Sr Administrative Officer, Porta Cabin, Administrative Block, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-110029. Contact No. 011-26594491

Date of Submission of Proposal would be-05/09/2017 Till 1.00 PM
Date of Opening of Proposal would be 11.09.2017 at 3.00 PM

EVALUATION OF PROPOSALS:-

1. A Committee to be constituted by AIIMS will evaluate all the proposals based on the information submitted by the interested agencies and subject to fulfilling the conditions as mentioned for short listing, the firms will be selected for second stage evaluation process.
2. AIIMS reserves the right to enhance or dilute the benchmark set for minimum eligibility depending on the response received.
3. Agencies shortlisted by the AIIMS will be eligible for second stage evaluation and will be called for making the presentation before the evaluation committee and decision will be done on the various aspects of performance and standing of the applicants.
4. If at any stage it is so considered necessary, AIIMS reserves the right to reject the EOI received from any Organization or all the EOIs received without assigning any reason thereafter.



EVALUATION OF SECOND STAGE

Each shortlisted agency would be asked to make a presentation on their credentials bringing out their proficiency on the parameters earmarked for evaluating the shortlisted agencies. The marking for shortlisted agencies would be on following parameters (out of 100 marks)

(Minimum of 40% mark required on each parameter for eligibility mark fulfilment. Rest marking would be on relative basis among the enlisted bidders.)

S.No	Evaluation Parameter	Assigned Marks
1.	Year Since established	15
2.	Experience in running a patient Attendant centre	20
3.	Average Financial turnover last 3 years	15
4.	Corpus/Capital of NGO as per Last audited balance sheet	10
5.	Management/trustee profile	10
6.	Presentation on proposed Strategy to run the facility	30

The agency scoring the highest marks would be eligible to be offered the assignment for which a MOU would be drawn and operation will commence within 30 days of transmittal of the consent of AIIMS.

TERMINATION/FORECLOSURE

1. In case of non-performance, suboptimal performance, or repeated defaults, AIIMS may terminate the same by giving six months notice.
2. In case in EA wants to terminate the agreement it may do so by giving six months notice.
3. No compensation for termination and/or foreclosure will be payable by AIIMS.



देव नाथ साह/DEV NATH SAH
वरिष्ठ प्रशासक अधिकारी
Sr. Administrative Officer
(समन्वय प्रकोष्ठ/Co-ordination Cell)
अ.भा.आ.सं., नई दिल्ली/AIIMS, New Delhi-29