

DEPARTMENT OF ANATOMY

Ansari Nagar, New Delhi-110029

RE/_02/Repair M&E non plan /Anat/Store/17-18

Dated:-27/07/2017

Dear M/s,

A short rate enquiry is hereby floated/invited for the following item required by Department of Anatomy, AIIMS, New Delhi-110029.

S.No.	Repair/Service charges
1.	Fine Focus & course assembly for Olympus microscope BX51

Firm submit the following:

1. Firm should submit price Reasonable Certificate
2. Firm should submit the under taking on the letter that the firm has not been black listed
3. Firm should submit the under taking on the letter that the firm has no vigilance case pending against Supply /firm

Terms & Conditions:

- The quotations should be submitted to the Professor & Head, Department of Anatomy, Room No. 1010, AIIMS, New Delhi-29 and sent by post/per bearer by 11, August , 2017 up to 12.00 P.M. Quotation should be sealed in an envelope and the "name of the item" clearly written on top of the envelop.
- The make of the article offered should invariably be quoted. Quotation should be typed written in ink. All overwriting and erased entries will be deleted from the quotation. The rates should be valid for at least THREE MONTHS.
- VAT/Sales tax or any other kind of tax(s) must be separately mentioned against each item. In case no sales tax is chargeable, prices must be quoted as NET.
- **Warranty/Guarantee:** 1 year comprehensive warranty.
- **Installation:** The firm install the equipment on the site, free of cost
- The firm should be able to give demonstration of the item if required within 5 days of requisition.
- The firm must supply the item within 20 days after confirmation of order.
- The payment will be made electronically viz RTGS/NEFT against delivery and satisfactory installation of the item. The following information should be also mentioned in the quotation.
- Name of the beneficiary:
- Account No. of the beneficiary:
- IFCS code of the bank/branch:
- The quantity can be increased or decreased to any extent depending upon the actual requirement.
- The Professor & Head of the Department reserves the right to cancel/reject full or any part of the rate enquiry which generally do not fulfil the conditions stipulated in the rate enquiry.
- Payment will be made after receiving the items in good condition and satisfactory installation.
- No extra transportation charge will be given to the firm:
- The firm must supply the items within the date mentioned on the supply order copy.

Thanking you


(Dr. Renu Dhingra)

Prof & Officer Incharge store, Anatomy