

DEPARTMENT OF PULMONARY, CRITICAL CARE & SLEEP MEDICINE  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
ANSARI NAGAR, NEW DELHI-110 029

(SCHEDULE 'A')

Sr. no. of tender : 04

File no. : **4/Condemned/Computer Peripherals/PCC&SM/2020-21**

Name of the party in whose favor the tender form has been issued : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Head of the Department,  
PCC&SM, AIIMS  
AnsariNagar.N.Delhi-29

(SEAL OF THE OFFICER)

1. I/We hereby submit our tender for the disposal of Condemned/Computer Peripherals.
2. **I/WE now enclose herewith the FDR/Bank Guarantee/D.D. No..... dated..... for Rs. 1,000/- drawn in favor of the "DIRECTOR, AIIMS, NEW DELHI" towards EMD/Bid Security. Tenders not accompanied with EMD/Bid Security shall be summarily rejected.**
3. I/We hereby agree to all the terms and conditions, stipulated by the AIIMS, (enclosed) in this connection including delivery, penalty etc.
4. I/We have noted that over written entries shall be deleted unless duly out & re-written and initialed. Tenders are duly signed (No thumb impression should be affixed).
5. I/We undertake to sign the contract/agreement if required within 10 (Ten days) from the issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at the AIIMS New Delhi-29.
6. I/We have gone through all terms and conditions of the tender documents before submitted the same.

**NOTE: ALL TERMS & CONDITIONS SUCH AS RATES AND GST HAS BEEN INDICATED SEPARATLY IN THE QUOTATION.**

Yours faithfully,  
Signature of Tenderer with full Address.

DEPARTMENT OF PULMONARY, CRITICAL CARE & SLEEP MEDICINE  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
ANSARI NAGAR; NEW DELHI 110029

Condemnation Of Computer Peripherals

Tender Ref. No. : 4/Condemned/Computer Peripherals/PCC&SM2020-21  
Subject : Condemnation of Computer Peripherals.  
Date of Submission : 24.02.2021 up to 01:00 P.M.  
of quotation  
Date of Opening : 24.02 .2021 at 3 :00 P.M.

1. Tender should be submitted to the HOD Pulmonary Critical Care & Sleep Medicine. All India Institute of Medical sciences Ansari Nagar; New Delhi 110029, under sealed cover failing which the tender shall be rejected. Terms and condition for supply should invariably be indicated on each Schedule which otherwise would be taken on its face value. The rate may be quoted on separate sheets for each schedule failing which the tender (s) will be rejected.
2. MIXED QUOTATION WILL NOT BE CONSIDERED FOR ACCEPTANCE. Bidder should submit separate quotation/tender for separate Lot, if applicable.
3. **TENDER DOCUMENT IS NON-TRANSFERABLE.**
4. The bidder should give rates, including taxes if any, and levies. Tender not conforming to these requirements shall be rejected and no correspondence will be entertained whatsoever.
5. Each schedule should be submitted in a separate cover envelope indicating thereon:
  - a. Reference no. of the tender : **04/Condemned/Computer Peripherals/PCC&SM/2020-21**
  - b. Tender regarding : **Condemnation of computer peripherals.**
  - c. Due date for submission of the tender : **24.02.2021 up to 01:00 P.M.**
  - d. Due date for tender opening : **24.02.2021 at 3:00 P.M**
  - e. Name of the firm : \_\_\_\_\_
6. The tender forms be clearly filled in ink legibly or type written giving full address of the Tenderers. The tenderers should quote in figures as well as in words the rates/amount tendered by him / them. Alterations/overwriting unless legible attested by the Tenderers, shall disqualify the Tenderers. The tender should be signed by the Tenderers himself/themselves or his/their authorized agent or his/their behalf (Authorization may be enclosed, if applicable).

6. The forwarding letter undertaking (**schedule-'A'**) duly signed by the tender should invariably be returned along with quotations furnished failing which the tender shall be rejected.
7. The Tenderers should take care that the rates and amount are written in such a way that interpolation is not possible no blanks should be left which would otherwise make the tender rejected.
8. EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/BID SECURITY AMOUNTING TO **Rs. 1,000/₹ (RUPEES ONE THOUSAND ONLY)** IN THE FORM OF DEMAND DRAFT DRAWN IN FAVOUR OF "DIRECTOR, AIIMS, NEW DELHI"), AND THE SAME SHOULD BE FROM ANY SCHEDULED BANK FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED. CHEQUE/FDR IS NOT ACCEPTABLE AT ALL. THE EMD/BID SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/BID SECURITY. Also the bid amount/payments are to be made through D.D. in favor of "Director, AIIMS, Ansari Nagar, New Delhi-110029" only by the successful bidder. *THE EMD OF THE SUCCESSFUL FIRM/BIDDER WILL ONLY BE RETURNED AFTER LIFTING THE AWARDED ENTIRE LOT AND WILL NOT BE ADJUSTED IN THE BID AMOUNT.*
9. Space should be left clear after lifting their belongings by the approved vendor failing which E.M.D/BID SECURITY will be forfeited.
10. Successful Tenderers shall have to lift their condemned goods within FIVE (5) working days of the issue of the gate pass by Deptt. of PCC&SM subject to full payment by the tenders, during working days (i.e. up to 05.00 p.m. in all working days except Saturday & up to 12.00 noon on Saturday) failing which a ground rent @ Rs. 1000/₹ per day will be charged till the final lifting of the goods by Tenderers. No shifting will be permitted on Sundays and Govt. Holidays. Selected parties (highest bidder) shall be allowed to lift or load condemned goods only after issue of gate pass issued by the Hospital Stores.
11. Tender shall be rejected if the copy of GST Registration. Firm shall furnish a certificate on their firm's letter head stating that up to date returns has been filed and there no dues with the concerned department. Firm will also submit the copies of such returns (latest) submitted to the department of Trade & Taxes.
12. Firm's registration, Pan Card, E-Waste management Certificate, GST No. Tender acceptance letter (certified copy)
13. Force majeure will be accepted on adequate proof thereof.
14. The HOD PCC&SM, reserves the right to cancel/reject full or any part of the tender, who do not fulfill the conditions stipulated in the tender.
15. Tenderers submitting tenders would be considered to have considered and accepted all the terms and conditions. No Inquiry verbal or written shall be entertained in r/o acceptance or rejections of the tender.



To

DEPARTMENT OF PULMONARY, CRITICAL CARE & SLEEP MEDICINE  
All India Institute of Medical Sciences, New Delhi-110029

Condemnation of computer peripherals.

Annexure-‘A’

File no.: 04/Condemned/Computer Peripherals/PCC&SM/2020 - 21

Name of the bidder with full  
address

: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Nomenclature	Lump sum Rates for entire Lot.	Taxes, if any	Total amount
1. Computer Peripherals / Photocopy Machine/ and Air Pollution Equipment 2. Photocopy Machine / Air Pollution Equipment/ PFT Machine/ Body Box/ Book Shelf/ Gas Cylinder/ R.O. Machine/ Air Conditioner/Almira			

Signature of the bidder