

**DEPARTMENT OF PEDIATRICS  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES**

Dated 16/11/15

**Institute Reference: S.R.E. No. 32/Pead/Bottle Top Dispenser/Genetic/15-16/Plan**

**Subject: Short Rate Enquiry for purchasing Bottle Top Dispenser.**

Dear M/s

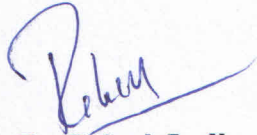
A short rate enquiry is hereby floated/ invited for purchasing the bottle top dispenser required by Department of Pediatrics, AIIMS, New Delhi.

Item Name	Bottle Top Dispenser
Quantity	02 (Two)
Warranty/ Guarantee	3 years comprehensive Warranty

**Technical Specification**

1. Should be a digital model capable of dispensing 5-50ml liquids accurately at 0.1ml increment and reproducibly
2. Should be capable of mounting directly on solvent and reagent bottles
3. Should have the standard 45mm thread and additional adapters (33mm) to fit most common reagent bottles
4. Should have an easily adjustable telescopic filling tube to adjust to different size bottles without cutting or measuring
5. Should have a digital display
6. Should have a safety valve to enhance reagent conservation and prevent injury from inadvertent splashing
7. Should be suitable for use with acidic, basic and saline solutions
8. Should be autoclavable at 121°C to use with sterile liquids
9. Should have smooth, single hand operation
10. Should be capable of easy disassembly for maintenance and cleaning
11. Should be easily calibrated
12. Should have a valve block that is capable of 360° rotation to ensure bottle label faces the user during dispensing
13. Should be able to provide a demo of the quoted model.
14. Should be CE certified (certificate must be enclosed with Tech. Bid)

  
**Dr. Madhulika Kabra**  
Professor

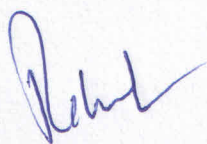
  
**Dr. Rakesh Lodha**  
Additional Professor &  
O/I Deptt. Stores

**Dr. Pankaj Hari**  
Professor



## TERMS & CONDITIONS:

1. The quotations should be addressed to Professor & Head, Department of Pediatrics, Room No. 3058, AIIMS, New Delhi-29" and sent by post/ courier by 05 December, 2015, up to 12:30 P.M Quotations should be sealed in an envelope and the reference no. and item name clearly written on top of the envelop. (i.e. quotation for the item.....).
2. The firm must be registered and having TIN no./ registration no. (Please mentioned TIN/ registration no. on the technical bid) or else the quotation will be treated as cancelled.
3. **The firm should submit two bids in a separate envelope and both bids packed in a single envelope mentioning name of the quoted item with reference no.**  
**First bid 'Technical Bid'**: Should contain information of quoted equipment including all supporting documents  
**Second bid 'Price Bid'** Should contain cost of the offered equipment. A separate list of the consumables accessories/reagent/spare part ect. required to operate the equipment should also be enclosed  
**Please ensure that the cost should not be disclosed in the Technical Bid, or else the quotation will be treated as cancelled.**
4. The make and model of the article offered should invariably be quoted. Quotation should be typed/ written in ink. No overwriting or erased entries should be not in the quotation. **The rates should be valid for at least FOUR MONTHS.**
5. VAT/Sales tax or any other kind of tax(s) must be mentioned separately. In case no sales tax is chargeable, prices must be quoted as NET PRICE.
6. **WARRANTY/GUARANTEE:** The item will be covered under 3 years comprehensive warranty. The charges for next 2 years (i.e. 4<sup>th</sup> and 5<sup>th</sup> year) post warranty Annual Comprehensive Maintenance charges (including spares and labour) should be mentioned.
7. **Post warranty CMC charges of next two years would be added into basic price, and the order will be awarded to the technical qualified lowest bidder firm on the basis of total expenditure.**
8. **Demonstration:** The Department may be required to demonstrate the quoted model of the equipment during the technical evaluation. The firms are intimated that they should get ready the equipment for demonstration. Only one-week time will be provided for arrangement of demonstration. No request for extending the time for demonstration will be entertained. Failure to demonstrate, the offer will be summarily rejected.



9. **Installation/Demonstration:** The selected firm will installed the equipment at the provide site and arrange the demonstration to users at no cost charge.
10. **Bank Guarantee:** The successful bidder firm have to submit a 10% Performance Bank Guarantee equivalent to total basic price of the item. **The PBG shall be valid for the 38 months from the date of Installation of equipment.**
11. **Payment** will be made electronically viz RTGS/NEFT after delivery, satisfactory installation of the item and depositing 10% Performance Bank Guarantee
12. The Professor & Head of the Department reserves the right to cancel/reject full or any part of the rate enquiry which generally do not fulfil the conditions stipulated in the rate enquiry.
13. The submitted quotations will be opened on 07 December 2015 at 3:00 PM in the Department office room no. 3058. All the participants are requested to be present in the meeting.



**Dr. Rakesh Lodha**  
Additional Professor &  
Faculty in-charge Deptt. Stores

**Dr. V K Paul**  
Professor & Head