

DEPARTMENT OF REPRODUCTIVE BIOLOGY
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
(STORE SECTION)

Date: 16/10/2017

RATE ENQUIRY: RE-06/R.B./M&E(PLAN)/RE/2017-18

Subject: Rate Enquiry for purchase of Refrigerated Micro Centrifuge -1 Nos.

Sealed quotations are invited by post / per bearer on following Terms & Conditions.

Terms & conditions:

1. The quotations should reach this office (**Room No. 2083, 2nd floor, Office of the Head of the Deptt.**) on or before: **31st October 2017 up to 04:00 p.m.** duly sealed & marked: **RATE ENQUIRY: RE-06/R.B./M&E(PLAN)/RE/2017-18**. All quotations should be type written. Quotations written in pencil will not be entertained.

2. TENDER SHOULD INVARIABLY BE SUBMITTED IN TWO BID SYSTEM CONTAINING TWO PARTS AS DETAILED BELOW:

PART-I: - TECHNO COMMERCIAL BID IN ONE SEALED COVER

PART-II: - PRICE BID/ FINANCIAL BID IN ONE SEALED OVER.

BOTH THE SEALED ENVELOPES SHOULD THEN BE PUT IN OUTER COVER INDICATING THEREON:

a) Reference No. of the Tender: _____

b) Tender regarding: _____

c) Due date for submission of the tender: _____

d) Due date for opening of the tender: _____

e) Name of the firm: _____

PLEASE NOTE THAT QUOTED PRICE SHOULD NOT BE INDICATED IN THE TECHNO-COMMERCIAL BID. **TENDERS SUBMITTED WITHOUT FOLLOWING TWO – BID SYSTEM PROCEDURE AS MENTIONED ABOVE WOULD BE SUMMARILY REJECTED.**

3. The accredited agent or sole representative quoting on behalf on their manufacturer / principal must attach valid authority letter from their manufacturer / principal.

4. The tender rates should be kept open / valid for a period of six months from the date the tenders are opened.

5. If the delivery is not effected by due date, **the Head of the Department of Reproductive Biology, AIIMS, New Delhi** will have the right to impose penalty as under:

a) First extension for month or part thereof _____ @2%

b) Second extension for an additional month or the part thereof _____ @3%

c) In case of non-supply _____ @7.5%

Further, in case of non-supply of material within the due date i.e. within the date of delivery, the Head, Department of Reproductive Biology, AIIMS, New Delhi will also have the right to impose penalty like forfeiture of performance security and removal of the name from the list of

the contractor for minimum 02 years and resort to risk purchase in full or part thereof at his /her direction. His/ her decision shall be final and binding.

Or

- d) In case of default institute will have the right to procure the ordered item from open market / another party at their own risk and expenses under risk purchase clause, under this clause, the extra paid amount will be recovered from the 1st lowest firm, who is liable to supply the goods.*
- 6. Handwritten quotations shall be accepted at the bidder's risk. In case of any discrepancy in the figures, the rate mentioned in words only will be considered.*
- 7. Each tender should be accompanied with an EMD/BID Security amounting to Rs. 5000/- by way of FDR/Demand draft drawn in favour of "THE DIRECTOR AIIMS, NEW DELHI" failing which the tender shall not be considered for acceptance and will be outrightly rejected. Cash / cheque is not acceptable at all. SUCCESSFUL BIDDER WILL HAVE TO SUBMIT 10% performance SECURITY (OF TOTAL CONTRACT AMOUNT) BY WAY OF FDR/ DEMAND DRAFT DRAWN IN FAVOUR OF "THE DIRECTOR AIIMS, NEW DELHI" valid up to warranty period plus 3 months more from the date of letter of acceptance, failing which administrative action like debarring of approved firm for minimum of 38 months for participating in future tenders and forfeiture of EMD/BID security at AIIMS shall be taken. THE EMD/ BID SECURITY AND PERFORMANCE SECURITY DEPOSITED AGAINST OTHER TENDERS CANNOT BE ADJUSTED OR CONSIDERED FOR THIS LIMITED TENDER.*
- 8. The Head, Department of Reproductive Biology, AIIMS, New Delhi shall be the final authority to reject in full or any part of the supply which is not conforming to the specification and other terms and conditions.*
- 9. No payment shall be made for rejected material. The supplier should remove rejected items within one week of the date of rejection at their own cost & replace immediately. In case these are not removed, these will be disposed off in a manner deemed fit by the authorities at the risk and responsibility of the suppliers without any further notice.*
- 10. The firm should submit an undertaking on firm's letterhead that it has not been blacklisted in the past by any government /private institution and there is no Vigilance/CBI case pending against the firm / supplier.*
- 11. The quantity shown in the tender can be increased or decreased to any extent depending upon the actual requirement.*
- 12. The firm must quote rates including freight, insurance, cartage, labor charge & other taxes etc. on FOB, AIIMS, New Delhi basis.*
- 13. If required, the firm should be able to give demonstration of the item within one week of requisition. In case bidder, fails to give demonstration strictly in accordance with tender specifications, administrative action shall be taken like forfeiture of PBG & debarring of firm for minimum 02 years at AIIMS. The counter offer shall be given to L-2 bidder to match the L-1 price and to supply the item as per tender terms.*

14. *The court of Delhi will have the jurisdiction to try any matter, dispute or reference between the parties arising out of the contract. It is specifically agreed that no court outside and other than the Delhi court shall have jurisdiction in the matter.*
15. *Tender by Tele-fax /telegram /fax/e-mail will not be accepted.*
16. **Fall Clause:**
*“The price charged for the Stores/equipments, under the reference by the supplier shall in no event exceed the lowest price at which the supplier has supplied the Store/equipment of same identical description to any other person /organization/ Institution during the current financial year. If at any time, during the said period, the supplier reduced the said prices of such Stores/equipments or sell such Store to any other person /organization /institution at price lower than the chargeable, he shall forthwith notify such reduction or sale to the **Head, Department of Reproductive Biology, AIIMS, New Delhi - 110029** and the price payable for the Stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced”.*
17. *Firm will submit fall clause undertaking, as above, on their firm’s letterhead in the technical bid.*
18. *The vendor should enclose the copy of GST Registration of the firm.*
19. *Generally, the date of delivery for supply or items will be 30 to 45 days from the date of issue of the supply order but in exigency the same can be reduced up to 2 weeks depending upon the situation /requirement.*

The tenders will be opened on 01st November 2017 at 11:30 a.m. in the Departmental Seminar Room 2nd Floor (Room no. 2089).

***Dr. Ashutosh Halder
Prof. & Head
Dept. of Reproductive Biology (AIIMS)***

Specification for Refrigerated Micro Centrifuge – 1 No.

A) GENERAL SPECIFICATION:

1. Centrifuge should be capable to run at maximum RCF 16,000 x g or more
2. Stainless steel chamber with brushless / induction motor
3. Dials and digital display for easy setting of temperature, speed and brake
4. Operating temperature range from – 4 degree C to + 40 degree C
5. Should be able to maintain 4 degree C at maximum speed
6. Fast cooling function for quick pre-cooling of the centrifuge to 4 degree C in 10 minutes or less
7. Time to reach maximum speed should be 15 sec or less
8. Braking time from maximum speed should be 15 sec or less
9. Timer 30 sec to 9:59 hr; with option for continuous run
10. Noise level should be 60 Db or lower
11. Should be European CE/IVD/US FDA/IEC 61010 certified (Copy of this certificate must be attached along with technical bid)

B) Rotors and Adapters:

1. Fixed angle rotor for 24 to 30 microcentrifuge tubes of 1.5 / 2 ml capacity
2. Adapters for 0.2 ml PCR tubes and 0.5 ml tubes
3. Rotor should be made of anodized metal and should be autoclavable
4. Should have aerosol-tight lid for user safety

General Terms & Conditions

- a. Power: 220-240 V;
- b. Warranty for minimum 3 Years should be included;
- c. The bidder should provide point by point technical compliance with the above specifications. The relevant manufacturer catalogue/brochure pages detailing the specification must be included. The firm should quote the latest model available and the same should be mentioned in the brochure and webpage of the principal company/ manufacturer with detail information. The bidder should provide demonstration if required;
- d. The vendor should provide comprehensive onsite training on the operation of the instrument with consumables/reagents/kits (if required for demonstration);
- e. The vendor should have a good service and application support back up along with instruments to provide an effective application related troubleshooting and support;
- f. Users list to show last 5 years track record with customer feedback; and
- g. Penalty Clause: In no case instrument should remain in non-working condition for more than 15 days, beyond which a penalty of 1% of machine cost will be charged per day.

Schedule "A"
TENDER FORM

To,

Date: _____

Head,
Dept. of Reproductive Biology
All India Institute of Medical Sciences
New Delhi-110029

Ref. Your TE document

No. _____ dated _____

I/We, the undersigned hereby agree to all the terms and conditions, stipulated by the Head of Dept of Reproductive Biology, AIIMS in this connection including delivery, payment terms, penalty etc. against above said No. _____, dated _____ (if any). We now offer to supply and deliver _____ (Description of goods) in conformity with your above referred document and separate price bid has been enclosed.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of tender clause no. 7, read with modification, if any.

We agree to keep our tender valid for acceptance as required in GIT clause 4, read with modification. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Govt. Authorities / organization.

We confirm that we fully agree to the terms and conditions specified in above mentioned TE document, including amendment / corrigendum, delivery, penalty etc if any.

(Signature with date)

(Name and designation) Duly authorized to sign tender for and on behalf of