

**DEPARTMENT OF DERMATOLOGY & VENEREOLOGY
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANASARI NAGAR, NEW DELHI -110029**

August 12, 2017

Ref. No: Limited Tender Enquiry No.01/D&V/2017-18/M&E/Plan

Dear M/s

A Limited Tender Enquiry is hereby floated/invited for purchase of the following item/equipment (s) required for the Department of Dermatology & Venereology, AIIMS, New Delhi: -

Name of the Item/Equipment	Instrument to measure skin melanin & erythema index
Quantity	01 No.
Warranty /Guarantee	3 years comprehensive with spares and 2 years without spares warranty.

Technical Specification:

1. Device must be quick and easy to operate
2. It should be FDA or CE approved
3. Portable
4. Device must be sensitive to the slightest skin colour changes
5. Easy and accurate calibration
6. **3 colour measuring system:**
Green: $\lambda = 568 \text{ nm}$,
Red: $\lambda = 660 \text{ nm}$,
Infrared: $\lambda = 870 \text{ nm}$
Units: Measurement accuracy: $\pm 5\%$
7. Software for uploading data on laptop and analysis.
8. Interface: USB connector
9. Power Supply: Directly via USB port.
10. All standard accessories.
11. Price of all spare parts/accessories should be quoted for next 5 years.
12. **Warranty:** 3 years comprehensive with spares and 2 years without spares warranty.

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TERMS & CONDITIONS:

1. The quotations should be addressed to the '**Professor & Head, Department of Dermatology and Venereology, AIIMS**' and sent by post/courier by **04.09.2017 up to 5.00 P.M.** Quotations should be sealed in an envelope and Reference No. & Name of the Item clearly written on top of the envelope. (i.e. L.T.E No. _____ for the Item '_____').
The submitted quotations will be opened on **05.09.2017 (Tuesday) at 3.00 P.M.** in the Office of the undersigned, Room No.4070, 4th Floor, Teaching Block, AIIMS.
2. The firm must be registered and having TIN No./ Registration No. (Please mention **TIN/GST/Registration No. on the bids**) or else the quotation will be **REJECTED**.
3. The bidder is required to submit the bid in two parts viz:
 - (a) **Technical Bid in one envelope containing of the following information:**
 - i. Technical descriptions of the quoted model (s)
 - ii. List of all consumables/accessories required for running the equipment
 - iii. Terms & conditions including Warranty/CAMC/Taxes etc.
 - iv. Original catalogues of the quoted model (s)
 - v. Earnest Money Deposit (EMD)
 - vi. All required affidavit/undertaking (s)
 - vii. Principal company authorization letter.
 - (b) **Commercial bid in one envelope containing of the following information:**
 - i. Offered price of the quoted model/s including all taxes as per GST (New Government Policy) taxations.
 - ii. Price list of all consumables/accessories required for running the equipment
 - iii. Post warranty Comprehensive Annual Maintenance Charges (i.e 4th to 5th Year)

NOTE: BOTH BIDS SHOULD BE PACKED IN A SEPARATE SEALED ENVELOPE MENTIONING PRICE BID & TECHNICAL BID.


4. The Earnest Money Deposit (EMD) of Rs.10,000/- (Rs. Ten Thousand only) in favour of '**Director, AIIMS, Delhi**' in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or a Bank Guarantee in acceptable form from any of the Scheduled Banks should be enclosed with Technical bid. **Submission of EMD is mandatory in acceptable form, failing which their bid will be summarily rejected and no correspondence will be entertained in future in this regard. Any kind of exemptions giving MSME/NSIC in respect of EMD will not be acceptable.**
5. The earnest money of the successful bidder and the unsuccessful bidders will be returned to them without any interest.
6. The offered make/brand should be mentioned on the bid. Relevant literature/original catalogue should also be submitted along with the technical bid, failing which the bid would not be considered.
7. Quotation should be typed/written in ink. No overwriting or erased entries should be there in the quotation. **The rates should be valid for at least six months.**

8. All taxes may be quoted as per **GST (New Government Policy)** taxations and must be separately mentioned against each item. In case no sales tax is chargeable, prices must be quoted as **NET PRICE**.
9. **Demonstration:** The Purchaser reserves the right to ask for a free demonstration of the quoted equipment at a pre determined place acceptable to the purchaser for technical acceptability as per the tender specifications, before opening of the Price Bid.
10. **Warranty/Guarantee:** The item must be covered under **3 years comprehensive warranty (Including all spares and labor)** from the date of completion of satisfactory installation of the item. **The warranty charges shall not be quoted separately otherwise the offer shall be summarily rejected.**
11. **Post Warranty CAMC:** The bidders must submit their quote (rates) for CAMC for the next subsequent two years from 4th to 5th year (including all spares and labor) in their price bid. Failure to comply this condition will entail the rejection of the bids. The cost of the CAMC will be added for ranking/evaluation purpose.

Undertaking (s):

- a) An undertaking should be enclosed with the technical bid to the effect that **'the firm has deposited the GST to the GST Department for the last period and there is no outstanding/pending of taxes against the firm'**.
- b) The firm has to submit an undertaking (in the form of an affidavit on Non-judicial stamp paper worth Rs.10/- duly attested by a Notary Public) to the effect that **'they had not been blacklisted in the past by any hospital/organization and they have no vigilance case/CBI FEMA case pending against them/supplier (Principal)'**.
- c) The firm has also to submit an undertaking (in the form of an affidavit on Non-judicial stamp paper worth Rs.10/- duly attested by a Notary Public) to the effect that **'they had not offered/supplied the proposed item to any other hospital/organization/institute at a price lower than the price quoted'**.
- d) The firm has to give an affidavit that **"We hereby certify that if at any time, information furnished by us is proved to be false or incorrect, we are liable for any action as deemed fit by the purchaser in addition to forfeiture of the earnest money"**.
12. Installation and training of equipment will be provided by the company at free of cost and there will no extra charges will be paid.
13. The firm must be able to supply the item at the mentioned place/location within the stipulated time for supply after issuing of the Supply Order.
14. **Payment:** will be made through ECS/RTGS/NEFT after delivery and inspection of working conditions of the item. Please provide the following information on the bill:
 1. Name of the beneficiary
 2. Account No. of the beneficiary
 3. Bank/Branch Name
 4. IFCS code of the Bank/branch
 5. GST No.

15. The Institute is not authorized to issue **C/D form** against the order placed in Indian Rupees.
16. **If the firm quoted the price in foreign currency, the payment terms will be 100% via bank transfer after delivery and successful installation of item. The firm has to be submitting the 10% performance bank guarantee before releasing the payment.**
17. Commission for Indian Agent, if any and if payable shall be pay in Indian Rupees only.
18. The successful bidder firm has to be deposited a Performance Bank Guarantee @ 10% of the total value of the item, in favour of '**Director, AIIMS, Delhi**' in form of Account Pay DD/FDR/Bank Guarantee should be valid for two additional months on warranty periods, before releasing the payment.
19. It has been advised to all bidder firms that they may please check the Institute web-site www.aiims.edu time to time if any corrigendum issuing regarding this L.T.E.
20. The quantity of items can be increased or decreased in the extent of 25%.
21. The Professor & Head of the Department reserves the right to cancel/reject full or any part of the Limited Tender Enquiry which generally do not fulfill the conditions stipulated in the enquiry.


(Dr. V.K. Sharma)
Professor & Head

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