

Dated : 19-01-2017

Project Reference: - Short Rate Enquiry No. **2/SRE/DWB/Biophy/16-17**

Subject:- Short Rate Enquiry for purchasing **digital weighing balance (2nos)**

Dear M/s

A short rate enquiry is hereby floated/invited for purchasing **digital weighing balance** required by Department of Biophysics

Technical Specification for **digital weighing balance**

Date/Time of Closure **09.02.2017 3.00pm**

Date/Time of Opening **10.02.2017 3.00pm**

Digital Weighing balance (2Nos) (Approx 2 lakhs)

	<u>Digital Weighing balance</u>
1.	It should have Capacity between range: 0.001 gm to 1000 gm.
2.	The Pan size: 150 mm with accuracy of 0.001 gm.
3.	It should have automatic calibration.
4.	It should have LCD DISPLAY with Back- Light.
5.	It should be provided with power supply adaptor and as Well as with rechargeable Battery.
6.	It should have minimum 2 year warranty.

Terms & Conditions

1. The quotations should be addressed to Professor & Head, Department of Biophysics, AIIMS, Ansari Nagar, New Delhi – 110029 and sent by post/courier **by February 09, 2017 upto 3 p.m.** Quotations should be sealed in an envelope and the reference no and item must clearly be written on top of the envelop. (i.e. quotation for the Graphic Workstation).
2. The firm must be registered and having TIN NO./Registration No. (Please mentioned TIN/registration NO. on the bid) or else the quotation will be treated as cancelled.
3. Quotation should only be submitted by authorized dealers/distributors. Authorization certificate must be included with the submission of Quotation. Failure of submission of authorization certificate will render the firm ineligible. Hence the quote of such firm will not be considered.
4. Vendors should provide the product certification by one of this agency: CE/IVD certified or European Union EMC & Safety Compliance Declaration or FCC - North American EMI Verification or UL - North American Product Safety Certification or Demko or VDE - European Union Product Safety Certification.
4. The make and model of the article offered should invariably be quoted. Quotation should be typed/ written in ink overwriting or erased entries should not be there in the quotation. **The rates should be valid for at least three months.**
5. Vat /Sale tax or any other kind of (tax(s) must be mentioned separately. In case no sales tax in chargeable prices must be quoted as net price.
6. **Warranty /Guarantee:** - 2 year comprehensive warranty on site .
7. **Demonstrations:** - If it is required to demonstrate the quoted Model, the firm should get ready for demonstrations the product within one week. There will be and no request entertained for extending time for demonstrations. Failure to demonstrate their offer if requested, will be summarily rejected.
8. **Payment** will be made as per institute rules through electronically viz RTGS/NEFT after delivery, satisfactory installation of the item. The following information should be also mentioned in the invoice:
 1. Name of the beneficiary:
 2. Account No. the beneficiary:
 3. IFCS code of the bank/branch:
9. The Professor & Head of the Department reserves the right to cancel/reject full or any part of the rate enquiry which generally do not fulfill the conditions stipulated in the rate enquiry.
10. The submitted **Quotations will be opened on February 10, 2017 at 3p.m.** in Room No. 15, Department of Biophysics Ground floor , AIIMS , Ansari Nagar, New Delhi – 110029

Dr. Punit Kaur