

अखिल भारतीय आयुर्विज्ञान संस्थान, नई दिल्ली
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
परीक्षा अनुभाग
EXAMINATION SECTION
पहलीमंजिल, कंवर्जस ब्लॉक
1st Floor, Convergence Block

Ref No. : **F.No.32/Auction/Tata-Safari/Exam. Sec./2021-22**

Subject : **Auction of official vehicle TATA Safari No. DL-3C-AY-6659 used in the Examination Section AIIMS, New Delhi.**

Date of submission : **27/01/2022 up to 04.00 P.M.**
Of Quotation

Date of Opening : **28/01/2022 at 11.00 A.M.**

1. Short Tender is available on www.aiims.edu and www.aiimsexams.ac.in website and the Quotation should be addressed to Asstt. Controller (Exams), Examination Section, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-110608 under sealed cover failing which the tender shall be rejected. Terms & Conditions for supply should invariably be indicated on each schedule which otherwise would be taken on its face value. The rate may be quoted on separate sheets for each schedule failing which the tender (s) shall be rejected.
2. Bidder must quote as per prescribed (Annexure-1) (Price bid).
3. **MIXED QUOTATION WILL NOT BE CONSIDERED FOR ACCEPTANCE. Each Bidder should submit separate quotation/tender.**
4. Tender Document is NON-TRANSFERABLE.
5. List of items as per ANNEXURE- 1.
6. The Bidder should give rates, showing taxes, levies (if any). Tender not confirming to these requirements shall be rejected and no correspondence will be entertained whatsoever circumstances.
7. The Tender should be submitted in a sealed Envelope indication thereon:

- a) **Reference no. RE-** : **F.No.32/Auction/Tata-Safari/Exam. Sec./2021-22**
- b) **Tender Regarding** : **Auction of official vehicle TATA Safari No. DL-3C-AY-6659 used in the Examination Section, AIIMS, New Delhi.**
- c) **Due date for submission of The Tender** : **27/01/2022 up to 04.00 P.M.**
- d) **Due date for the Tender opening** : **28/01/2022 up to 11.00 A.M.**
- e) **Name Of the Firm** : _____

Signature of the Bidder

Name of the Bidder

Seal of the Firm

8. The tender forms be clearly filled in ink legibly or type written giving full address of the bidder. The bidder should quote in figures as well as in words the rates/amount tendered by himself. Alteration/overwriting unless legible attested by the Bidder, shall disqualify the Bidder. The tender should be signed by the Bidder himself or his authorized agent on his/their behalf (Authorization may be enclosed, if applicable).
9. The forwarding letter undertaking (schedule- 'A') duly signed by the tender should invariably be returned along with quotation furnish failing which the tender shall be rejected.
10. The EMD amounting to **Rs.5000/-** in the form of Demand Draft; forwarding letter undertaking (**schedule-'A'**) with General Terms and Conditions and Price Bid be Sealed in one Envelope as mentioned in point No.5 and be submitted before the last date of submission of tender at Examination Section, 1st Floor , Convergence Block, AIIMS, Ansari Nagar, New Delhi-110608 failing which the tender shall be rejected.
11. The Bidder should take care that the rates and amount are written in such a way that interpolation is not possible no blanks should be left which would otherwise make the tender rejected.
12. EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/BID SECURITY AMOUNTING TO **Rs.5,000/-** (RUPEES FIVE THOUSAND ONLY) IN THE FORM OF DEMAND DRAFT/BANK GUARANTEE DRAWN IN FAVOUR OF **"DIRECTOR, AIIMS, NEW DELHI"** AND THE SAME SHOULD BE FROM ANY NATIONALIZED BANK, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED, CHEQUE/FDR IS NOT ACCEPTABLE AT ALL. THE EMD/BID SECURITY DEPOSITED AGAINST OTHER TENDER CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/BID SECURITY. THE EMD OF SUCCESSFUL FIRM/BIDDER WILL ONLY BE RETURNED AFTER AUCTION THE AWARDED AND NOT ADJUSTED IN THE BID AMOUNT. HOWEVER, THE EMD OF OTHER UNSUCCESSFUL BIDDER WILL IMMEDIATELY BE RETURNED JUST AFTER AWARDED THE WORK.
13. Space should be left clear after lifting their belongings by the approved vender failing which EMD/BID security will be forfeited.
14. Successful Bidder shall have to lift the Vehicle within Seven (7) working days of the issue of offer letter subject to submission of full payment by the bidder, during working days (i.e. up to 5.00 p.m. on all working days and upto 12.00 noon on Saturday) failing which a ground rent @ Rs. 1000/- per day will be charged till the final lifting of the goods by bidder. No shifting will be permitted on Sundays and Govt. Holiday, selected parties (highest bidder) shall be allowed to lift or load condemned Vehicle only after issue of gate pass by the Examination Section, AIIMS.
15. Firm shall furnish a copy of Firm's registration along with a certificate on their firm's letter head stating that up-to date returns has been filled and there no dues with the concerned department. Firm will also submit the copies of such returns (latest) submitted to the department on the trade & Taxes. Otherwise the tender shall be rejected.
16. Firm shall include a copy of Firm's registration, Pan Card, GST No. Tender acceptance letter (certified copy) etc.
17. Force majeure will be accepted on adequate proof thereof.
18. The Head of Department, reserves the right to cancel/ reject full or any part of the tender which does not fulfill the terms and conditions stipulated in the limited tender.

 Signature of the Bidder

 Name of the Bidder

 Seal of the Firm

19. Bidders submitting, tenders would be considered to have considered and accepted all the terms & conditions. No inquiry verbal or written shall be entertained in r/o acceptance or rejections of the tender.
20. Any action on the part of the Bidders to influence anybody in the said Institute will be taken as an offence. He will not be allowed to participate in the tender inquiry and his tender will not be opened.
21. The selected tenderers shall have to start lifting of awarded items on the very next working day after depositing full bid amount failing which the EMD will be forfeited.
22. Any damage to the property of the AIIMS if noticed, due to the fault of the successful bidder during lifting the items shall be recovered from the said firm and the decision of the Director, AIIMS, New Delhi shall be binding on the bidder.
23. Decision of the Director, AIIMS, New Delhi, will be final on all issue/Objection, and no inquiry will be entertained after tender opening.
24. Inspection of the condemned items lying in Main Garage, Transport Department, AIIMS allocated to Examination Section will be done only by the prospective bidders during office hours 09:30 A.M. to 05:15 P.M. before submitting the quotation.
25. Tender by Tele-Fax/telegram/fax/e-mail will not be accepted.
26. THYE BIDDER IS ADVISED TO QUOTE THEIR RATES INCLUSIVE OF ALL TAXES & EXPENSES, AS APPLICABLE IN THE ANNEXURE-I (enclosed). ALL THE LIABILITIES REGARDING TAXES/LEVIES WILL BE UPON THE SUCCESSESFUL BIDDER ONLY.
27. The quoted rates of highest bidder may be utilized other departments of AIIMS with mutual understanding.
28. Any tenderer/ Supplier giving false information shall be disqualified and removed from the list of approved vendors. No business, henceforth, will be done with the firm.
29. The court at Delhi will have the jurisdiction to try any matter, dispute or reference between the parties arising out of the contract. It is specifically agreed that no court outside and other court shall have jurisdiction in the matter

Sd/-
Asstt. Controller (Exams)

Signature of the Bidder

Name of the Bidder

Seal of the Firm

अखिल भारतीय आयुर्विज्ञान संस्थान, नई दिल्ली
 ALL INDIA INSTITUTE OF MEDICAL SCIENCES
 परीक्षा अनुभाग
 EXAMINATION SECTION
 पहलीमंजिल, कंवर्जस ब्लॉक
 1st Floor, Convergence Block
 [SCHEDULE-'A']

Tender no. : F.No.32/Auction/Tata-Safari/Exam. Sec./2021-22

File No. : F.No.32/Auction/Tata-Safari/Exam. Sec./2021-22

Name & Address of the
 Party in whose tender
 form has been issued

HOD, Department of..... ,
 All India Institute of Medical Sciences,
 Ansari Nagar, New Delhi - 110608

(Seal of the officer)

1. I/We hereby submit our tender for the **Auction of official vehicle TATA Safari No. DL-3C-AY-6659 used in the Examination Section, AIIMS, New Delhi.**
2. I/We now enclosed herewith the FDR/Bank Guarantee/ DD No. Dtd.
 for Rs. 1000/- drawn in favour of the "**Director, AIIMS, New Delhi**" towards EMD/Bid Security.
 Tenders without EMD/Bid Security shall be summarily rejected.
3. I/We hereby agree to all the terms and conditions, stipulated by AIIMS (enclosed) in this connection including penalty etc.
4. I/We have noted that over written entries shall be deleted unless duly out & re-written and initialed.
 Tenders are duly signed (No thumb impression should be affixed).
5. I/We undertake to sign the contract agreement if required within 10 (Ten days) from the issue of the letter of acceptance, failing which my/our security money deposited may be forfeited and my/our name may be removed from the list of suppliers at the AIIMS, New Delhi-29.
6. I/We have gone through all terms and conditions of the tender documents before submitted the same.

NOTE: ALL TERMS & CONDITIONS SUCH AS RATES AND GST ETC. HAS BEEN INDICATED SEPARATELY IN THE QUOTATION.

Yours Faithfully

Signature of Tenderer with full Address.

 Signature of the Bidder

 Name of the Bidder

 Seal of the Firm

ANNEXURE-1 (Price Bid)
(On The Letter Head of the Bidder)

Price quoted for all items as per detail given in Annexure-1

Amount (in figure) _____

Amount (in word) _____

S.No	Description	Year of Purchase	Reserve Price	Quantity
1.	TATA Safari No. DL-3C-AY-6659	2008	80,000/	1

Note:- Total Reserve Price is Rs.80,000/- (Rupees Eighty Thousand Only)

Signature of Authorized Signatory of Bidder

Signature of the Bidder

Name of the Bidder

Seal of the Firm