

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi-110 029.

VACANCY NOTICE

Applications are invited in the prescribed proforma from suitable officers for filling up the post of Assistant Controller of Examination (on deputation basis) in the PB-3 of Rs.15600-39100 + Grade Pay of Rs.6600 and the post of Assistant Engineer (Civil) on Deputation Basis in the Pay Band-2 of Rs.9300-34800 + Grade Pay of Rs.4600 in All India Institute of Medical Sciences, Ansari Nagar, New Delhi-110029.

The qualification and experiences etc. attached to the post of Senior Administrative Officer and Administrative Officer are as under:-

Sl.No.	Name of the Post, Pay Band & Grade Pay and Essential Eligibility Criteria	Upper Age Limit	Number of Post (s)*
01	<p>Assistant Controller of Examination: (PB-3 of Rs.15600-39100+ Grade Pay Rs. 6600)</p> <p><u>Essential Eligibility Criteria:</u></p> <p>Officer working under Central Government including Delhi Administration, Central Statutory/ Autonomous organization and holding analogous post or having 5/8 years of regular service in the posts carrying pay scale Rs. 8000-13500/Rs. 6500-10500 respectively and possessing</p> <p>c) Degree of a recognized University or equivalent and d) Track record of absolute integrity and proved ability to maintain strict confidentiality of official matters</p> <p><u>Desirable:</u></p> <p>Experience in organizing examination/ competitive test</p>	56 Years	01 (on deputation basis)
02	<p>Assistant Engineer (Civil) (for Vigilance Cell) (PB-2 of Rs.9300-34800 plus GP of Rs.4600/-)</p> <p><u>Essential Eligibility Criteria:</u></p> <p>Officers working under Central Government/Autonomous organization holding analogous post.</p>	56 years	05 (on deputation basis)

The Officers who fulfill the above qualifications/eligibility may submit their application in the prescribed proforma at Annexure-I ***through proper channel*** to the Senior Administrative Officer (Rectt.), All India Institute of Medical Sciences, Ansari Nagar, New Delhi-110029, so as to reach the addressee within 30 days from the date of publication of this advertisement in Employment News. The envelop containing the application(s) should be superscribed "*Application for the Post of Assistant Controller of Examination or Assistant Engineer (Civil) for Vigilance Cell on Deputation basis.*" While forwarding their applications, it may be ensured that the particulars of the candidates are verified and that they fulfill the eligibility conditions. Duly attested photocopies of their up to date Confidential Reports (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance/disciplinary proceedings is pending or contemplated against the candidates concerned. Applications without vigilance clearance and CR Dossiers will not be considered.

The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's O.M.No.6/8/2009-Estt.(Pay II) dated 17.06.2010, as amended from time to time.

CHIEF ADMINISTRATIVE OFFICER

**Application for the post of _____ (on deputation basis)
at AIIMS, New Delhi.**

1	Name and address in BLOCK letters			Affix here recent passport size photograph	
2	Father's Name				
3	Date of birth (in Christian era)				
4	Date of retirement under Central /State Government Rules				
5	Educational Qualification	i)			
		ii)			
		iii)			
		iv)			
6	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).				
Qualifications / Experience					
		Required	Possessed by the Officer		
	Essential				
	Desirable				
7	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.				
8	Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.				
	Office/Instt./Organization	Post Held		Pay-band and Grade Pay (Scale of Pay if in pre-revised scale of pay)	Nature of Duties
		From	To		

