

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

TRANSPORT OFFICE

CIRCULAR

Dated: 12.08.2016


Introducing Site for Online booking of vehicles for Faculty/Staff members of AIIMS

Transport Department with the help of Computer Facility is introducing a new online system for Faculty/staff members to book official vehicles in advance for their pick up and drops. Faculty/Staff members can avail this facility by clicking on "Employee Tab" on AIIMS website www.aiims.edu. The page will be redirected to online booking page where employee will be asked for login id and password. The login id can be received from Computer Facility. Initially password will be employees pay code but it can be changed later as per choice. This online booking of vehicles can be done 48 hours prior to the requisition. Your request will be processed next working day (Monday to Friday from 10 am to 4 pm, Saturday from 10 am to 12 pm).

In addition to the above, Faculty/Staff members can book their vehicles on short notice by calling on below emergency numbers: - **9868397911 / 9968317713**,

Please note that these numbers must only be used in case of emergencies. These numbers will also be displayed on the top of login page of the website.

Faculty/Staff members may now use this system to avail a better service.


12.08.2016
Adarsh Kumar Sharma
Chief Technical Officer
AIIMS

Distribution:-

1. Chairman (Transport Committee)
 2. Member Secy. (Transport Committee)
 3. PPS to Director
 4. PS to Dy. Director (Admn.)
 5. Computer Facility- to upload in the Institute website.
- } for information Pl.

