

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
[RECRUITMENT CELL]**

No.F.1-6/2011-Estt. (RCT) (Vol.II)

Ansari Nagar, New Delhi-110029

Dated the: **18 MAY 2017**.

NOTICE

Subject: Recruitment to the post of Lower Division Clerk at the AIIMS, New Delhi – verification of eligibility for the post – reg.

In continuation of Result notification No.29/2017 dated 09.05.2017 for the post of Lower Division Clerk, it is informed that the letters for documents verification of **provisionally selected candidates** have been dispatched on 18.05.2017 to their correspondence address.

The Candidates are required to submit the self attested photocopies of following documents by post or in person in the Recruitment Cell, 1st Floor, Administrative Block, AIIMS, Ansari Nagar, New Delhi-110029 within 30 days from the date of issue of above said letter:-

- i) Admit Card issued by Examination Section for Online CBT Examination (Stage-I) held on 26.11.2016
- ii) Admit Card issued by Examination Section for Stage-II (A&B) held on 18.02.2017
- iii) Certificate of Matriculation/10th Class showing the date of birth
- iv) Certificate of 12th Class or equivalent from a recognized Board or University.

OR

Certificate of five years service (regular or ad-hoc) as Lower Division Clerk in Govt. Organization/ Institution.

- v) In case of SC/ST/OBC candidate, a certificate to this effect from the Competent Authority of the district in the prescribed proforma. OBC candidates must submit the caste certificate which has been issued not earlier than six month of the date of issue of this letter as per central list of Government of India in the proforma provided by the DOP&T, Govt. of India vide O.M. No.36036/2/2013-Estt.(Res.) dated 30.05.2014.
- vi) Candidates already in service have to submit a 'No Objection Certificate' from his/her present employer. Relieving letter is required at the time of joining of the post.
- vii) In case any certificate is in regional language, its English/Hindi translation duly authenticated by the Competent Government Authority.
- viii) In case of Persons with Disabilities, a certificate to this effect should be issued from a duly constituted and authorized Medical Board.
Candidates may also note that:-
2. Their candidature is **PROVISIONAL**. If it is found later on that they do not fulfil any of the conditions of eligibility laid down in the notification for vacancies/recruitment rules for the aforesaid post or if any information/document furnished by them are found false, their candidature will be cancelled.
3. They are advised in their own interest to satisfy themselves about their eligibility as per the notified eligibility criteria to avoid disappointment at a later stage.
4. The letter sent for submission of documents is not an offer of appointment letter.

SR. ADMINISTRATIVE OFFICER [RECTT.]