

P-238900

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
[RECRUITMENT CELL]

No.F.5-6/2007-Estt. (RCT)

Ansari Nagar, New Delhi-29

Dated the: 01 OCT 2016

OFFICE MEMORANDUM

Subject: Working Arrangement of staff of Administrative Cadre at the AIIMS, New Delhi.

Consequent upon premature repatriation of Shri Razi Jawaid, Administrative Officer on 27.09.2016 (AN) and repatriation of Shri Ram Kinkar Sharma, Administrative Officer w.e.f. 10.10.2016 (AN), with the approval of the competent authority, following orders are issued for assignment of additional work to the following Officers, with immediate effect, till further orders:-

S.No.	Name & Designation	Additional Work allocated
1)	Shri Ajay Kumar Senior Administrative Officer, Dr. R. P. Centre	NDDTC, Ghaziabad CRHSP Ballabhgarh Badsa, Jhajjar
2)	Shri G. R. Pillai Assistant Administrative Officer Faculty Cell	C. N. Centre Dr. BRAIRCH

They will not be entitled to any extra remuneration/honorarium for the additional assignment.

The compliance of the above orders may be reported to the Recruitment Cell.


[MANOJ KUMAR JHA]
SR. ADMINISTRATIVE OFFICER

Copy to:

1. Chief, Dr. BRAIRCH/NDDTC
2. Professor-in-charge CRHSP Ballabhgarh
3. Medical Superintendent, Badsa, Jhajjar
4. Chief Administrative Officer (Acting)
5. Financial Advisor
6. Senior Stores Officer (DO)
7. PPS/PS to Director/DDA/Sr.FA
8. All Sr. Administrative Officer / Administrative Officer / AAOs
9. F&CAO / All Accounts Officers
10. Establishment Section - D.O.
11. Accounts Section - II & III
12. ACRs/SC/ST Cell
13. Vigilance Cell
14. Guard File

✓ 15. Prof.-in-charge - Computer Facility - to upload on Institute website.


4.10.16