

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
[RECRUITMENT CELL]

No.F.5-1/2017-Estt. (RCT)

Ansari Nagar, New Delhi-29
Dated the: 3rd May, 2017

OFFICE MEMORANDUM

Subject: Transfer/posting of Ministerial staff at the AIIMS, New Delhi.

With the approval of the competent authority, the following transfer orders are issued with immediate effect, until further orders:-

S.No.	Name & Designation	From	To
1)	Ms. Meenakshi Sharma Private Secretary	Office of Deputy Director (Admn.)	Office of Prof. K. K. Verma, Deptt. of Dermatology & Venerology
2)	Shri Rajeev Gosain Personal Assistant	Office of Deputy Director (Admn.)	Office of Prof. V. K. Bansal Deptt. of Surgery
3)	Ms. Pratibha Tahim Stenographer	Office of Prof. V. K. Bansal, Deptt. of Surgery	Office of Deputy Director (Admn.)
4)	Shri Harish Kumar Stenographer	Office of Prof. K. K. Verma, Deptt. of Dermatology & Venerology	Office of Deputy Director (Admn.)
5)	Shri Ram Prasad Lower Division Clerk	Office of Deputy Director (Admn.)	Coordination Cell
6)	Shri Ashish Sayal Lower Division Clerk	Coordination Cell	Office of Deputy Director (Admn.)
7)	Shri Suresh Kumar Office Attendant Grade-II	General Section	Office of Deputy Director (Admn.)
8)	Shri Rakesh Kumar Office Attendant Grade-II	Office of Deputy Director (Admn.)	General Section
9)	Shri Pankaj Office Attendant Grade-II	CDER	Office of Deputy Director (Admn.)
10)	Shri Birender Prasad Office Attendant Grade-II	Office of Deputy Director (Admn.)	CDER

The compliance of the above orders may be intimated to the Recruitment Cell.


[MANOJ KUMAR JHA]
SR. ADMINISTRATIVE OFFICER

Persons concerned

Through: Respective Incharge

Copy to:

1. Chief, CDER
2. Head of the Department of Surgery/Dermatology & Venerology
3. Prof. V. K. Bansal, Deptt. of Surgery
4. Prof. K. K. Verma, Deptt. of Dermatology & Venerology
5. Deputy Secretary
6. Senior Administrative Officer, Coordination Cell
7. Administrative Officer (General)/D.O./CDER
8. PPS/PS to Director / DDA /CAO
9. Establishment Section – D.O./CDER
10. Accounts Section - II & III/CDER
11. ACRs/SC/ST Cell
12. Vigilance Cell
13. Guard File
14. Professor-in-charge Computer Facility - with the request to upload the same on Institute website.

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