

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Ansari Nagar, New Delhi – 29.

No.F.05-02/2017-Estt.I (RCT)

Dated the:

21 FEB 2018

OFFICE MEMORANDUM

Subject: Transfer / Posting of Secretarial staff at the AIIMS, New Delhi.

The Competent Authority is pleased to order the transfer/posting of the following officials with immediate effect, until further orders:-

Sl. No.	Name & Designation	From	To
1.	Mrs. Rajni Personal Assistant	Recruitment Cell	Office of Prof. S.S. Kothari, Department of Cardiology
2.	Mr. Lazarus Personal Assistant	Office of Dy. Secretary	Office of HOD G.I. Surgery
3.	Mr. Dharmendra Kumar Stenographer	Central Animal Facility	Office of HOD Reproductive Biology

The compliance of the above orders may please be reported to the Establishment Section (Recruitment Cell), immediately.


[Pallav Kumar Chitnej]
ADMINISTRATIVE OFFICER

The persons concerned

[Through: Their respective Head/ In-charge]

Copy to:

1. Chief CTC
2. HOD, G.I. Surgery/Reproductive Biology/Cardiology
3. Dr. S.S. Kothari, Prof. of Cardiology
4. Dy. Secretary
5. Officer. In-charge Central Animal Facility
6. Administrative Officer, DO/CNC
7. PPS/PS to Director/DDA/ CAO
8. Establishment Section – D.O./CNC
9. Accounts Section – II & III/CNC
10. ACRs/SC-ST Cell /Vigilance Cell
11. Guard File
12. Prof. In-charge, Computer Facility :- with the request to upload the same on the Institute website.