ALL INDIA INSTITUTE OF MEDICAL SCIENCES

No.F.6-31/2001-Estt. I.

Ansari Nagar, New Delhi-29

Dated the:

15 MAY 2017

OFFICE MEMORANDUM

Subject: Working arrangement of the Office of the Chief Administrative Officer at the AIIMS, New Delhi.

In partial modification of this office memo. No.F. 5-6/2007-Estt. I. (RCT) dated 17th August, 2016, Dr. Sanjay Kumar Arya, Professor of Hospital Administration has been assigned the additional charge of the Office of the Chief Administrative Officer, with immediate effect and until further orders, in place of Prof. Maneesh Singhal, HoD, Department of Plastic Surgery.

Dr. Sanjay Kumar Araya will not be entitled to any remuneration/honorarium for the aforesaid additional assignment.

This issues with the approval of Director, AIIMS, New Delhi.

(MANOJ KUMAR JHA) SR. ADMINISTRATIVE OFFICER

To,

Dr. Sanjay Kumar Arya,

Professor,

Thr: The HOD of Hospital Administration.

Copy to: 1. All Chief of Centres/HODs

- 2. The Medical Superintendent, AIIMS
- 3. The Dean (Academic/Research/Examinations), AIIMS
- 4. PPS to Director, AIIMS
- 6. PS to Deputy Director (Administration)
- 7. PA to Sr. Financial Advisor
- 8. PA to Financial Advisor
- 09. PA to Registrar, AIIMS
- 10. PA to Supdt. Engineer
- 11. The Accounts Sections-II & III
- 12. Personal file of Dr. Maneesh Singhal
- 13. The Prof-in-charge, Computer Facility with request to upload on website

Sayeou / 16e