

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi-110029.

No. F. 9-133/2019-Estt.(RCT)

Dated the:- **23 NOV 2020**

MEMORANDUM

Subject: Amendment of Recruitment Rules for the posts of Assistant Administrative Officer at the AIIMS, New Delhi.

The undersigned is directed to convey the approval of President, AIIMS, New Delhi for amendment of Recruitment Rules to the post of Assistant Administrative Officer in the Level-7 of Pay Matrix (Pre-revised PB-2 Rs.9300-34800+ Grade Pay of Rs. 4600/-) at AIIMS, New Delhi, as under:-

Existing Recruitment Rules to the post of Assistant Administrative Officer	Revised Recruitment Rules to the post of Assistant Administrative Officer
Grade from which promotion is to be made and eligibility:- 5 year of regular service in the grade of Junior Administrative Officer	Grade from which promotion is to be made and eligibility:- Junior Administrative Officer [erstwhile Assistant (NS)] with 5 years of regular service. <u>OR</u> Junior Administrative Officer [erstwhile Assistant (NS)] with 10 years of combined regular service in the grade of Junior Administrative Officer and Senior Administrative Assistant (erstwhile UDC) including, at least two years of regular service in the grade of Junior Administrative Officer. <i>Rest of the existing Recruitment Rules will remain the same.</i>

The amended Recruitment Rules shall be applicable from the date of issue of this Office memorandum.


[R. SANTHOSH KUMAR]
ADMINISTRATIVE OFFICER

Distribution: -

1. All Chiefs of the Centres / Departments / Sections / Units / CRHSP Project, Ballabgarh
2. Professor-in-Charge (Recruitment)
3. Chief Administrative Officer / All Sr. Administrative Officers / Administrative Officer's
4. PPS/PS to Director/DDA/Medical Superintendent / Sr.FA/FA
5. All Notice Boards
6. The Guard File
7. Professor-In-Charge (Computer Facility) – With the request to arrange these recruitment rules to be displayed on the Institute website.

Dr. Sanjeev K. S.P.
S 29/11

