

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-110029
(GRIEVANCE CELL)**

03 DEC 2018

F.NO.4-16/2018/Grievance Cell

Dated:- 22.11.2018

CIRCULAR

Subject: - Constitution of Grievance Redressal Mechanism for faculty and other employees at AIIMS-regarding.

The online mechanism for addressing the grievances of faculty and other employees of AIIMS, New Delhi will be launched on 04.12.2018 at 04:30PM in Dr. Ramalingaswami BOARD ROOM by Director (AIIMS).

It is requested to make it convenient to attend the aforesaid ceremony for launching the Grievance Redressal portal of AIIMS, New Delhi.



**(DEO NATH SAH)
Sr. ADMINISTRATIVE OFFICER
Tel: 26593973**

Distribution:

1. All Chief of Centres
2. Dean (Academic)/ Dean (Research)/ Dean (Exam)/ Medical Superintendent (Hospital)
3. Pro. Incharge, Computer Facility with request to make arrangement for a presentation on the Grievance Redressal portal during the meeting.
4. All Heads of Departments/ Sr. Financial Advisor/ Superintending Engineer/Chief Administrative Officer/Deputy Secretary/Financial Advisor/ CSO
5. All Sr. Administrative Officers/ Administrative Officers
6. All Establishment Sections-(DO)/ Hospital/RPC/CNC/Dr. BRA, IRCH/ JPNA Trauma Centre/ NDDTC Ghaziabad, CDER.

Copy to:

1. PPS to Director

For information please.

2. PS to Deputy Director (Admn.)

3. Computer Facility

For uploading on AIIMS Website.

4. The General Manager, Cafeteria
(through Admn. Officer, General
Section)

For making arrangement for tea
and snacks for 150 persons.

5. Prof. In-charge (Computer Facility)

Computer Facility for sending
through e-mail.

6. The Officer Incharge (CMET)

With the request to depute a
photographer as per scheduled
date and time.

Sh. Pawan Kumar for n.a. please


