

**IMMEDIATE/TIME BOUND**

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
(GENERAL SECTION)**

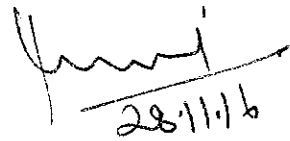
**No.F.4-4/2016-Genl.**

**Dated: 28 NOV 2016**

**Subject: Request for Agenda Notes for 214<sup>th</sup> SFC Meeting to be held on 17.12.2016.**

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I am directed to refer the Memorandum dated 24.11.2016 regarding Notice for SFC-214 meeting which will be convened on 17.12.2016 at 11:00 A.M. in the Committee Room (No.155, A-Wing) 1<sup>st</sup> Floor, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi. All Chiefs of Centres and Head of the Departments are requested to **submit approved Agenda Notes** if any in both Hard and Soft Copy by **1<sup>st</sup> December, 2016 at 5:00 PM positively**. The soft copy of Approved Agenda Notes may kindly be sent to undersigned at [pallav.chittej@gmail.com](mailto:pallav.chittej@gmail.com) with a copy to Dy. Director (Admn.) at [vsrinivas@nic.in](mailto:vsrinivas@nic.in).

  
28.11.16  
(Pallav Kumar Chittej)  
Administrative Officer

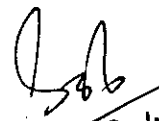
**Distribution:**

1. All Chiefs of Centres.
2. All Heads of the Departments.

**Copy to:**

1. PS to Dy. Director (Admn.).
2. The officer-in-charge] - For Institute website.  
computer Facility

*Mr Saugan*

  
28.11.16