

**IMMEDIATE/TIME BOUND**

**Reminder -1**

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
(GENERAL SECTION)**

**No.F.1-2/2017-Genl.**


**Dated: 24.07.2017**

**Subject: Request for Agenda Notes for 152<sup>nd</sup> Institute Body and 155<sup>th</sup> Governing Body meetings to be held soon.**

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In continuation of the letter of even no dated 05.07.2017 on subject cited above, all Chiefs of Centres and Head of the Departments are again requested **to submit approved Agenda Notes for 152<sup>nd</sup> Institute Body and 155<sup>th</sup> Governing Body Meetings** to be Chaired by Hon'ble Minister of Health and Family Welfare and President, AIIMS, New Delhi **in prescribed format** if any, by **29<sup>th</sup> July, 2017 positively**. Agenda items received after 29<sup>th</sup> July , 2017 will not be considered.

This issues with the approval of the Competent Authority.

  
(Pallav Kumar Chitnej)  
Administrative Officer

**Distribution:**

1. All Chiefs of Centres.
2. All Heads of the Departments.

**Copy to:**

1. PS to Director/ Dy. Director (Admn.)/Sr. F.A./C.A.O.
2. Prof. In charge computer facility to upload the above circular on AIIMS, Website.

*Officer-in-charge  
computer facility.*

*Sanyou 1/10  
24/2*