

C-Office No. 639726/19/C12

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES
(GENERAL SECTION)**

F.No. 4-3/2019-Genl (SFC-220)

Dated: 23 DEC 2019

Subject: Request for Agenda Note for 220th meeting of the Standing Finance Committee proposed to be held shortly.

It has been proposed to hold the 220th meeting of the Standing Finance Committee very soon.

All Chief of Centres/Head of the Departments/Sections/Units etc. are requested to **submit Agenda Note/proposals** in the prescribed format of SFC duly approved by the Competent Authority in both Hard and Soft Copy. The soft copy of approved Agenda Notes may kindly be sent to undersigned at aiimsgeneral@gmail.com.


(G.R. Pillai)
Administrative Officer

Distribution:

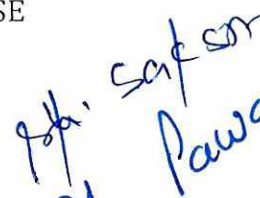
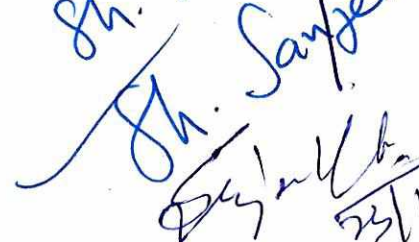
1. All Chiefs of Centres.
2. All Heads of the Departments/Sections/Units etc.
3. Prof. In-charge Computer Facility with the request to upload the same in AIIMS website.

Copy to:

1. PPS to Director/ Dean /MS
2. PS to Dy. Director (Admn.) PA to DS/ CAO/ SE




23/12/19


Sh. Pawan Kr.

Sh. Sanjeev Kr.
23/12/19