

570024/2019

E-office No. 570028/19/CF

अखिल भारतीय आयुर्विज्ञान संस्थान
(समन्वय प्रकोष्ठ)

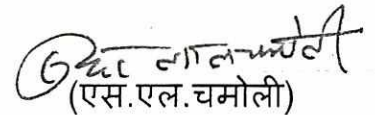
फा.सं.35-2/2018-समन्वय प्रकोष्ठ-स्था.-I

दिनांक: 14.05.2019

परिपत्र

विषय: मंत्रालयों / विभागों / कार्यालयों / सार्वजनिक क्षेत्र के उपक्रमों के 25 से अधिक वर्षों के गैर-वर्तमान सार्वजनिक रिकॉर्डों का मूल्यांकन और स्थानांतरण - संबंधी।

कृपया उपर्युक्त विषयक स्वास्थ्य एवं परिवार कल्याण मंत्रालय के माध्यम से प्राप्त दिनांक 02.05.2019 के पत्र सं. V-16020/03/2019-INI-I की प्रति के साथ संलग्नित D.O. No. 18-01/2019 R.A. दिनांकित 27.03.2019, एतद्वारा, सूचना एवं आवश्यक कार्रवाई हेतु प्रेषित की जाती है।


(एस.एल.चमोली)

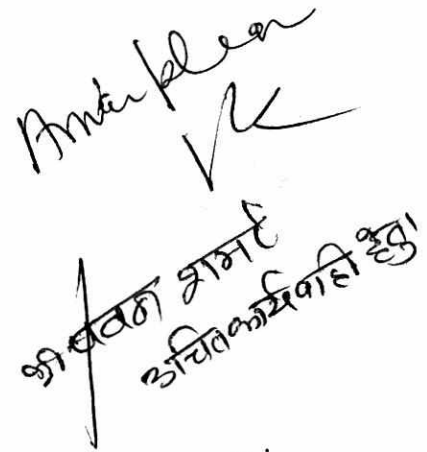
प्रशासनिक अधिकारी

वितरण:

1. सभी केन्द्र प्रमुखगण।
2. सभी विभागाध्यक्षगण।
3. सभी भण्डार अधिकारीगण।
4. सभी प्रशासन अधिकारीगण।

प्रतिलिपि:

- निदेशक महोदय के प्रधान निजी सचिव।
- उप-निदेशक (प्रशासन) महोदय के निजी सचिव।
- उप-सचिव महोदय के वैयक्तिक सहायक।
- कंप्यूटर सुविधा- कृपया इसे एम्स की वेबसाइट पर अपलोड कराने तथा ई-मेल द्वारा सभी संबंधित व्यक्तियों को भेजने की कृपा करें।

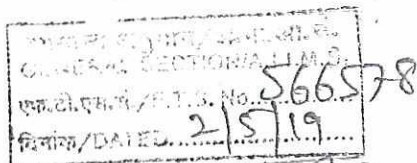

आपका आभार
अचिंतकर्मचारी है।



2 जून 2019
14/05/2019

D.No. 320
Date 9/5/2019

File No.V-16020/03/2019-INI-I



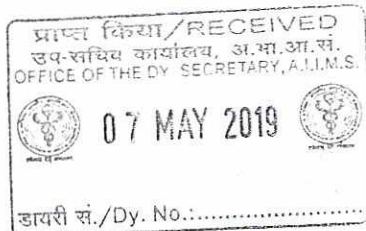
V-16020/03/2019-INI-I
Govt. of India
Ministry of Health and Family Welfare
(INI-I Section)



Nirman Bhawan, New Delhi
Dated 2nd May, 2019

To,

The Director,
AIIMS,
Ansari Nagar,
New Delhi-29



Subject:- Subject: -Appraisal and Transfer of Non-Current Public Records of more than 25 years vintage of Ministries/Departments/Offices/Public Sector Undertakings-reg.

Sir,

I am directed to forward herewith a copy of Coordination Section, MoHFW's No. Z.17019/06/2018-CDN dated 25.04.2019 alongwith its enclosures, on the above subject, which is self-explanatory, for necessary action.

Yours faithfully,

Digitally signed by SUNITA
DHAUNDIYAL
Date: 2019.05.02 14:51:07 IST
Reason: Approved

(Sunita Dhaundiya)

Under Secretary to the Govt. of India

Tel:-23061843

Encl:-As above

SD(A)

6/5/19

DS (word)

Sr. A.O.

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5/5/19
Sr. A.O.

pl. sme
S polen

6/5/2019

AD (Coord)

1315761(46)/2019/COORDINATION

Z.17019/06/2018-CDN
Government of India
Ministry of Health & Family Welfare
Department of Health & Family Welfare
(Coordination Section)

Nirman Bhawan, New Delhi
Dated: 25th April, 2019

OFFICE MEMORNADUM

Subject: Appraisal and Transfer of Non-current Public Records of more than 25 years vintage of Ministries/ Departments/ Offices/ Public Sector Undertakings.

The undersigned is directed to forward herewith a copy of D.O. No. 18-01/2019 R.A. dated 27/03/2019 received from National Archives of India on the subject mentioned above for necessary action.

Encls: As above

Chinsum Naulak
25/04/19
(T. Chinsum Naulak)
Under Secretary (CDN)
Telephone No. 23061436

DGHS

JS(SP)/JS(MA)/JS(SS)/JS(MKB)/JS(VG)/JSLA)/JS(SK)/JS(VS)/JS(GM)/JS(NACO)/
JS(PP)/JS(RS)/JS(PS)/JS(VJ)/EA(PN)/EA(NS)/CCA/CD(Stats)/Dir(CGHS)



सत्यमेव जयते

भारत सरकार

राष्ट्रीय अभिलेखागार

जनपथ, नई दिल्ली-110001

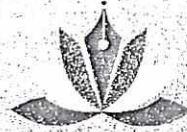
GOVERNMENT OF INDIA

NATIONAL ARCHIVES OF INDIA

JANPATH, NEW DELHI - 110001



04 APR 2019

125
YEARS
1891-2016राष्ट्रीय अभिलेखागार
NATIONAL ARCHIVES
OF INDIA

D.O. No.18-01/2019 R.A. dated 27 March 2019

Dear Madam,

Subject:- Appraisal and Transfer of Non-current Public Records of more than 25 years vintage of Ministries/ Departments/Offices/Public Sector Undertakings - Regarding.

You are aware that effective management of the Records has always been and continues to be an important component of good governance. In this context I would like to draw your kind attention to the clause (c) of the Sub-section (1) of Section 6 of Public Records Act, 1993, to be read with Rule 5 of Public Records Rules, 1997 which envisages the "appraisal of Public Records which are more than Twenty Five years old in consultation with the National Archives of India, ...with a view to retaining public records of permanent value and transfer of these records to National Archives of India". Further, Sub Rule (2) of Rule 9 of the said Rules, also states that "no public record which is more than twenty five years old shall be destroyed by any records creating agency unless it is appraised".

In this background, I request you to kindly undertake a review of all Records of more than 25 years old pertaining to your Ministry, Departments, subordinate offices, PSUs, Autonomous bodies, Public Sector undertakings etc. functioning under your administrative control and identify the records to be transferred to the National Archives of India. Based on your advice, we will depute a team to assist you with appraisal of the Records and subsequent transfer to National Archives for scientific preservation and management. I shall be grateful for your prompt action and early response in this regard.

With Regards,

Yours sincerely,

P.V. Ramesh

Ms. Preeti Sudan
Secretary
M/o Health & Family Welfare
D/o Health and Family Welfare
Room No. 348; 'A' Wing, Nirman Bhavan,
New Delhi - 110011

AS(H) ✓ off 11/4
IS(coord.) 15/4
SO(coord.) 12/4
as(coord) 11/4
us(coord) 12/4