

ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
TRANSPORT OFFICE (MAIN GARAGE)

F. No. 01/TPT/Misc./18-19

Dated: 24<sup>th</sup> April, 2018

CIRCULAR

Subject: Purchase of New Vehicles at AIIMS – Guidelines thereof.

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Attention is invited of all concerned that in the recent past New Vehicles have been purchased by Centres/Hospital against which External Audit Party (CAG) has made observations related to purchases of New Vehicles for not following Guidelines of Ministry of Finance, Department of Expenditure, Govt. of India issued vide Office Memorandum No. 03(1)/E-11A/2009 dated 6<sup>th</sup> August, 2014. The copy of said guidelines is also enclosed for ready reference.

In this connection, the undersigned has been directed to inform that all further requirements of new vehicles will be processed by Transport Office (Main Garage). All Chief's of Centres/Medical Supdt./Dean (Research, Academic & Exam.) are requested to raise all fresh requirement of Vehicles with proper justification to Transport Office (Main Garage) for procurement. It is also decided that the funds for the purchase of vehicle will not be allocated separately to any Centres/Hospital/Department/Section.

It is issued with the approval of Director, AIIMS, New Delhi.

 24/4/2018

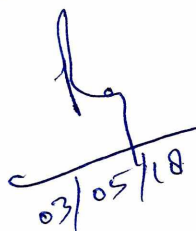
Stores Officer (Transport)/  
Member Secy. (Transport Committee)

Distribution: As per list enclosed

Copy to: Prof. In-charge, Computer Facility: with the request to upload the Circular on AIIMS website.

C.c. to: PS to Director / Dean / DDA / Sr. F.A. / D.S. / FA

Sh. Sanjeev Kumar for N/A please

  
03/05/18

North Block, New Delhi  
Dated 6<sup>th</sup> August 2014

OFFICE MEMORANDUM

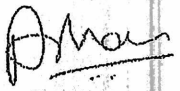
**Subject:** Purchase of Staff Cars by Ministries/Department – revision of guidelines reg.

This Ministry has been receiving requests from various Ministries/Departments for inclusion of new models of cars or alternatively to purchase certain vehicles for use as staff cars, in exception to the list of approved models of Staff Cars, since many of the approved cars are no longer under manufacture.

2. The matter has been examined by this Ministry in consultation with Ministry of Commerce. It has now been decided that models of cars with Net Dealer Price (NDP) of upto Rs. 4,75,000/- available in the DGS&D Rate Contract only shall be considered for purchase as staff car. The purchase may be made only through DGS&D rate contract mode. Accordingly, the Administrative Secretary in consultation with the Financial Advisor, may decide on the model based on parameters including price, availability, ease of maintenance, service facility in the specific location of the office, fuel economy, eco-friendliness, standardisation for large scale purchases, etc.

3. This supersedes previous instructions on models approved for use as staff cars.

4. Hindi version will follow.

  
(Anil Sharma)


Under Secretary to the Government of India

To,

All Ministries/Departments of Government of India

Copy forwarded to:

1. Financial Advisors of All Ministries/Departments
2. C&AG, UPSC, etc., as per standard list.
3. NIC Cell

 Copy No. 05