## ALL INDIA INSTITUTE OF MEDICAL SCIENCES [RECRUITMENT CELL]

No.F.5-6/2007-Estt.(RCT)

Ansari Nagar, New Delhi-29 Dated the:

15 FEB 2017

## **OFFICE MEMORANDUM**

Subject: Working Arrangement of Administrative Officers at the AIIMS, New Delhi.

The Competent Authority is pleased to order that Mrs. Renu Bhardwaj, Administrative Officer, CDER will look after the work of the C.N. Centre in addition to her existing duties & responsibilities, with immediate effect, till further orders.

Mrs. Renu Bhardwaj, Administrative Officer will not be entitled to any extra remuneration / honorarium for the additional assignment.

The compliance of the above orders may be reported to the Recruitment Cell, immediately.

[CHAKRAVARTHY E.V.S.] ADMINISTRATIVE OFFICER (DO)

15/2/17

Mrs.Renu Bhardwaj, Administrative Officer, CDER

Shri G.R. Pillai.

Asst. Administrative Officer, (Faculty/CN Centre)

## Copy to:

- 1. Chief, CTC/NSC/CDER
- 2. All Sr. Administrative Officer / Administrative Officer / AAOs
- 3. All F&CAO / Accounts Officers
- 4. PPS to Director /PS to DDA / SR.FA/CAO
- 5. PA to SE / FA
- 6. Establishment Section D.O./CNC/CDER
- 7. Accounts Section II & III /CNC/CDER
- 8. ACRs/SC/ST Cell
- 9. Vigilance Cell
- 10. Guard File
- 11. Professor-in-charge Computer Facility with the request to upload the same on the Institute website.

Sayou [10