

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
Ansari Nagar, New Delhi-29.

No.F.3-3/2018-Estt.(RCT)

Dated the:

30 JUN 2018

**MEMORANDUM**

**Subject: Appointment to the post of Deputy Secretary (on deputation basis) at the AIIMS, New Delhi.**

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In compliance to DOPT's office memorandum No.F.5/2/2017 EO (MM-II) dated 22<sup>nd</sup> & 25<sup>th</sup> June, 2018 on the subject noted above, it is notified that **Sh. Dharendra Verma, ITS (1998)** has assumed the charge as Deputy Secretary (on deputation basis) with effect from 27-06-2018 (A.N.) at the All India Institute of Medical Sciences, New Delhi under Ministry of Health & Family Welfare for a period upto 02.06.2020 (i.e. a total tenure of 7 years on CSS/Non-CSS posts).

  
30/06/2018  
[PALLAV KR. CHITTEJ]  
ADMINISTRATIVE OFFICER

Sh. Dharendra Verma  
Deputy Secretary,  
AIIMS, New Delhi.

**Distribution:**

- 1) The Medical Superintendent
- 2) The Chiefs of Centres
- 3) Chief Administrative Officer
- 4) The Financial Adviser
- 5) The Superintending Engineer
- 6) All Senior/Administrative Officers
- 7) All Departments/Sections/Units
- 8) P.P.S. to Director
- 9) P.S. to Dean
- 10) P.S. to DDA / Sr. F.A.
- 11) The Establishment Section (D.O.)
- 12) The Accounts Section II & III
- 13) The Guard File
- 14) The Vigilance Cell
- ✓ 15) The Processor-In-Charge (Computer Facility) – with the request to kindly arrange to upload it on Institute website.

**Copy to (for information):-**

- 1) The Secretary, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi.
- 2) The Secretary, Department of Telecommunications, Sanchar Bhawan, New Delhi.
- 3) The Director (MM), Office of the Establishment Officer, Department of Personnel and Training, Ministry of Personnel, P.G. and Pensions, North Block, New Delhi.

Mr Sanjay Gupta pl.  
Mr. Sanjay 2/7