ALL INDIA INSTITUTE OF MEDICAL SCIENCES Ansari Nagar, New Delhi — 29.

No.F.9-198/2018-Estt.(RCT)

CIRCULAR

Dated the:

14 JUL 2018

Subjects- General guideline in cases where persons refused for promotion to a higher grade at AIIMS, New Delhi.

In Accordance with DoP&T Guidelines "provision in the event of refusal of promotion to a higher grade post" is as under:-

"When a Government employee does not want to accept a promotion which is offered to him, he may make a written request that he may not be promoted and the request will be considered by the Appointing Authority, taking relevant aspects into consideration. If the reasons adduced for refusal of promotion are acceptable to the Appointing Authority, the next person in the select list may be promoted. However, since it may not be administratively possible or desirable to offer appointment to the persons who initially refused promotion, on every occasion on which a vacancy arises, during the period of validity of the panel, no fresh offer of appointment on promotion shall be made in such cases for a period of one year from the date of refusal of first promotion or till a next vacancy arises, whichever is later. On the eventual promotion to the higher grade, such Government servant will lose seniority vis-a-vis his juniors promoted to the higher grade earlier irrespective of the fact whether the posts in question are filled by selection or otherwise. The above-mentioned policy will not apply where adhoc promotions against short-term vacancies are refused."

[In case where the reasons adduced by the offer for his refusal for promotion are not acceptable to the Appointing Authority, then he should enforce the promotion of the officer and in case the officer still refuses to be promoted, then even disciplinary action can be taken against him for refusing to obey his order.]

The above policy is brought to all employees of the Institute for information.

Pallav Kumar Chittej (Administrative Officer)

Distribution:-

- 1. The Dean (Academic/ Research)
- 2. The Medical Superintendent Hospital/RPC
- 3. All Chief of Centres / Head of the Department/ Units/ Branch Officers / Sections
- 4. The Superintending Engineer
- 5. Dr. Angel Rajan Singh, APHA & PO(NCI), Jhajjar
- 6. All Sr. Administrative Officer/ Administrative Officers
- 7. PPS/PS to Director/ DDA/Sr. FA/CAO
- 8. All Notice Boards

9. The Prof. Incharge Computer Facility :- With the request to upload the same on the Institute website.

Mr Santay Crupta Mr. Sanger

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