

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

No.F.20-5/2017.Estt-I

Ansari Nagar, New Delhi – 29.

Dated The :-

14 NOV 2017

MEMORANDUM

Subject : Grant of permission to the Non-Faculty employee of the Institute to attend various conferences/seminars/workshops etc. and other academic activities in India and abroad on duty terms with financial assistance (including TA/DA & Reg. Fee) from the Institute – Reimbursement of Fee for BLS/ACLS/AUTLS/ATCCN – Instructions regarding.

In continuation of this memorandum F-2-1/2010-CAO-Estt. Dated 06/04/15 on subject cited above, the matter regarding reimbursement of registration fee for BLS/ACLS/AUTLS/ATCCN and conference etc. being organized by AIIMS officials has been considered by the Competent Authority and decided that :

- (i) Employee will pay on their own for joining such paid courses.
- (ii) For conferences etc. being organized by AIIMS official within AIIMS or NCR, no registration fee will be paid by AIIMS to any official. Organisers should send invitation only if they are ready to allow participants from AIIMS to join without Registration Fee.
- (iii) As regards other conferences, cases are dealt on the basis of guidelines on case to case basis and we may continue with the same.

Accordingly, the above instructions/decision of the competent Authority may be brought to the notice of all concerned for information and compliance.

This issues with the approval of the Director AIIMS.

SMA

(Dr. Sanjay Kumar Arya)

Chief Administrative Officer (Acting)

Distribution :

1. All Staff Members (Thr: Their concerned Chief of Centre/HODs)
2. The Dean (Academic/Research/Exam.)
3. The Medical Superintendent (hospital/Dr. R.P> Centre)
4. All Estt. Sections of Institute
5. The Accounts Section – II & III
- ✓ 6. The Computer Facility – with the request to upload the same on the Institute website.

Copy for information:

1. The PPS to Director, AIIMS, New Delhi
2. The PS to DD(A)/Sr. FA/ Dy. Secy /CAO, AIIMS, New Delhi

*Sanjeev for N.A.
Rajwambhakar*
Mr. S/N. Ragu Kumar
Ushay
15.11.17.