

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ESTATE SECTION

F.No.Estate/Es/1-5/2016 (misc.)

Dated: 08.08.2016

CIRCULAR

To

All Allottees of AIIMS Residential Quarters

Subject: Door to Door Survey for details of allottees of AIIMS Residential Quarters.

Sir/Madam

I am directed to inform that an approved committee has been constituted by the Competent Authority to conduct the door to door survey of all Allottees of AIIMS Residential Quarters to prepare a sound data base including family details of occupants of AIIMS Residential Quarters. The Survey will be conducted w.e.f 16.08.2016.

A Committee under the Chairmanship of Prof. Y.K. Gupta, Professor & Head Department of Pharmacology, has been constituted to oversee the whole survey work and the survey will be conducted by 10-15 Security personals including at least two women security guards under supervision of three volunteer Faculties nominated by Prof. C.S Bal, President of FAIMS.

In view of above, I am directed to request you all to co-operate the aforesaid task and provide necessary information required by the survey team about details of allotment of Residential Accommodation. The survey related documents are also available on AIIMS Official Website.

Yours faithfully

(Pallav Kumar Chitte)

Administrative Officer (Estate)

Copy to:

1. PPS to Director AIIMS
2. PS to Deputy Director (Admin)
3. The Supdtg. Engineer
4. Chairman HAAC
5. Prof. C.S Bal, President FAIMS with the request to furnish name of three volunteer faculties for door to door survey for all Residential Campus of AIIMS
6. Deputy Chief Security Officer with the request to furnish name of 10-15 Security personals including to two women security guards for door to door survey for all Residential Campus of AIIMS
7. Sr. Admin Officer (Recruitment Cell) with the request to allot three DEOs for compilation of data collected on daily basis.
8. Chief Admin Officer
9. Prof. In Charge, Computer Facility with the request to upload it on AIIMS Website

Mr. Sangeeta
Sd/-
9.8.16

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
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D00R TO DOOR SURVEY FOR AIIMS ALLOTMENT OF RESIDENTIAL ACCOMMODATION

Type of residence	Qtr. No. & Location	Remarks

1. Name of the Allottee :
2. Father/Husband's Name :
3. Designation :
4. Date of Birth :
5. Department/Section/place of posting :
6. Initial date of joining :
7. Date of joining as present designation :
8. Present Grade pay :
9. Phone No./Mobile No. :
10. Present AIIMS Qtr. No. And Type :
11. Allotment orders No and date of : Allotment (if Available)
12. Date of possession (if available) :
13. Date of Retirement :

Signature

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
(Estate Section)

FAMILY DETAILS GIVEN BY ALLOTTEE OF QUARTER No.....atNew Delhi

I, Smt/Shri/Dr..... at AIIMS is an allottee of
Qtr. No.....at and the following persons are normally residing with me in the allotted
Accommodation

	Name	Age	Relationship with Allottee	Whether EHS Beneficiary
1.				Yes/No
2.				Yes/No
3.				Yes/No
4.				Yes/No
5.				Yes/No
6.				Yes/No
7.				Yes/No
8.				Yes/No
9.				Yes/No
10.				Yes/No

I further undertake that any change in the above persons residing with me, shall be informed to the
estate Section from time to time.

Signature -----

Name -----

Date -----

/.,