

No.F.20-10/2018-Estt.I
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ESTABLISHMENT SECTION (DO)

10 APR 2018

Dated the :

OFFICE MEMORANDUM

10 APR 2018

Subject: Private visits abroad for purely personal reasons – procedure thereof.

As per existing practice all files pertaining to private visits abroad for purely personal reasons, by availing leave of kind due, are being submitted for approval of the Director, AIIMS, New Delhi.

The matter has been reviewed and it has now been decided that approval of the Director, AIIMS will no longer be required in the case of private visits abroad, where no funding is availed from the Institute, visits are purely personal not linked to any official visits, without any sponsorship and only for the purpose of tourism/family visits, on leave due and admissible. The Dy. Director (Admn.) may sanction such leave to private visits abroad, due and admissible, subject to clearance by Vigilance/Legal Cell.

The above procedure is not applicable in cases of official visits abroad for attending foreign training/tours/study tours/seminars/workshops etc. and existing practice for obtaining approval of the Director, AIIMS, New Delhi will continue.

Above instructions are for the notice of all concerned for information and necessary action.

This issues with the approval of the competent authority.

[Signature]
10/4/18

(B.S. GILL)

ADMINISTRATIVE OFFICER (DO)

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Sh. Sanjeev Kumar for n.a. please.

[Signature]
10/04/18