

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
**ANSARI NAGAR, NEW DELHI- 110029**  
**(COORDINATION CELL)**

**OFFICE MEMORANDUM**

F.No. Parliament Question/Winter Session/2017

Dated the <sup>27</sup>th December, 2017

**Subject: Commencement of Thirteenth Session of the Sixteenth Lok Sabha and Two Hundred and Forty-Fourth Session of the Rajya Sabha -Program relating to:**

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The Thirteenth Session of the Sixteenth Lok Sabha and 244<sup>th</sup> Session of Rajya Sabha will commence on Friday, the 15<sup>th</sup> December 2017. As per the program of sitting circulated by both the Houses of Parliament, the session will conclude on Friday, the 5<sup>th</sup> January 2018.

As we all are aware work of Parliament Session is very important and time-bound in nature on daily basis AIIMS, Parliament Cell are getting 7-10 Parliament Question, for which we need to collect information from the all Chief of Centres including various Departments/Section/Unites /Cell etc of the Institute and get them complied and seek approval of Competent Authority for sending to the Ministry of Health and Family Welfare, after receiving the Questions.

It has been observed that the requisite inputs/reply from different Centres/Department/Sections/Unites/Cell etc of AIIMS are being received in Parliament question Cell, very late even after repeated reminders from the Parliament Questions Cell.

I am directed to convey that the reply for the Parliament Question should invariably need to be replied from the concerned Centres/Department/Sections/Unites/Cell etc after receiving the Parliament Question immediately through hard copy as well is a soft copy on email ID of the Parliament Question Cell i.e. **pqaiims@gmail.com**. Which will facilitate early response to Ministry.

It is requested that an officer may be nominated in each Centre/Department/Section/Unite/Cell etc, for providing the requisite inputs/reply on behalf of them for the Parliament Question. Name, Designation and Contact number of the nominated officers may be intimated to Parliament Cell in the **enclosed Performa** through the email i.d. **pqaiims@gmail.com**.

This issue with the approval of Dy. Director (Admn.) AIIMS, New Delhi.



(DEO NATH SAH)

**SENIOR ADMINISTRATIVE OFFICER**  
**Coordination Cell/Parliament Cell**

**Distribution:-**

1. All Chief of Centres/Dean(Acad.)/Dean(Res.)/Dean Exams/MS/All HoDs /Addl. MS/Section/Units/Cell etc.
2. PPS to Director/PS to DDA/PA to Dy. Secretary/CAO/SE

3. The Proj. /C, Computer Facility (with the request to upload on his side the web)

16/12/17

15.12.17

Mr. S. N. Rayan Kumar

Mr. Samjeev Kumar

for M. A. RZ.

[illegible]