

ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
ANSARI NAGAR : NEW DELHI-110029  
Audit Section

No.F. I-2/Audit/TA/DA 2017-18

Dated : 7<sup>th</sup> December, 2017

Circular

Subject :- Guidelines on Air travel on official Tours Purchase of Air ticket from authorized agent.

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A copy of O.M. No. 19024/2/22/2017E.V. dated 19/7/2017 (Sr. No. 156 of Swamysnews August 2017) on the subject cited above (which is self explanatory) is hereby forwarded for information and strict compliance.

  
(L.M. Joshi)  
Accounts Officer (Audit)

Encl : As mentioned above.


Distribution:-

1. All Chief of the Centre, Dr. RPC, CNCN, CDER, NDDTC, JPNATC
2. ~~All~~ Head of the Departments/Section
3. Chief Administrative Officer
4. PPS to Director/DDA/Dean
5. All Administrative Officer
6. PA to Sr. Financial Advisor

All CF Staff.

Satish Prasad

  
30.12.17.

upload on website under notices.  
Sajeer PLS.  


1. The undersigned is directed to refer to this Department's O.M. No. 19024/1/2003-E.IV, dated 24-3-2006 (Sl. No. 123 of Swamy's Annual, 2006), O.M. No. 19024/1/2009-E.IV, dated 16-9-2010 (Sl. No. 194 of Swamy's Annual, 2010) and O.M. No. 19024/1/2012-E.IV, dated 9-7-2013 (Sl. No. 199 of Swamy's Annual, 2013) regarding guidelines on Air travel. As per these guidelines, in all cases of Air Travel where the Government of India bears the cost of air passage, air tickets may be purchased directly from Airlines (at Booking counters/office/Website of Airlines) and if needed, by utilizing the services of three Authorized Travel Agents, viz. M/s. Balmer Lawrie and Company Limited (BLCL), M/s. Ashok Travels and Tours (ATT) and Indian Railways Catering and Tourism Corporation Ltd. (IRCTC).

2. This Department is receiving a large number of proposals from various Ministries/Departments seeking *ex post facto* relaxation of the prescribed procedure for purchase of air tickets from authorized travel agents only.

3. The matter has been reconsidered in this Department. All Ministries, Departments are again directed to:

- (i) Ensure strict compliance of extant guidelines for purchase of air ticket directly from Airlines (at Booking counters/office/Website of Airlines) or from three authorized Travel Agents, viz. M/s. Balmer Lawrie and Company Limited, M/s. Ashok Travels and Tours and IRCTC only by all officials/offices under their control. Henceforth relaxation on account of ignorance/unawareness of these guidelines will not be considered by this Department.
- (ii) In case of non-availability of authorized agent at a particular place, ticket may be booked from website of Airlines or web portal of Balmer Lawrie and Company Limited, M/s. Ashok Travels and Tours and IRCTC.

- (iii) In respect of Non-officials of Committees/Boards/Panels, the concerned Ministry/Department have to mention in the meeting notice that the Non-official Member has to purchase the ticket from authorized travel agent only. Otherwise his claim will not be settled by that Ministry/Department.
- (iv) All Ministries/Departments of the Government of India, etc., have to widely circulate this C.M. in all offices including attached/subordinate offices/autonomous bodies under their control with specific instructions to Heads of Departments concerned for strict compliance of these guidelines. Non-compliance of these guidelines by Ministries/Departments will be treated as lapse on the part of the concerned Ministry/Department.

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G.I., M.U.D. Notn. No-F No. 12035/11/2014-Pol. I (Vol. III),  
dated 16-6-2017

Amendment to Allotment of Government Residences  
(General Pool in Delhi) Rules

G.S.R. 598 (E).—In exercise of the powers conferred by the proviso to Article 309 of the Constitution, and in supersession of the Allotment of Government Residences (General Pool in Delhi) Rules, 1963 and the Garage Rules, 1964 except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the allotment or accommodation to Central Government employees at various places of the country under the control of the Directorate of Estates, Ministry of Urban Development, namely:—

PART - I

GENERAL

1. Short title and commencement.—

- (1) These rules may be called the Central Government General Pool Residential Accommodation Rules, 2017.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. Definitions.— In these rules, unless the context otherwise requires,—

- (a) "accommodation" means the General Pool Residential Accommodation (GPRA) of the Central Government under the control of the Directorate of Estates;