

**CARDIO-THORACIC & NEURO-SCIENCES CENTRE
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
(Accounts Section)**

No. F. Misc./18-19/CNC

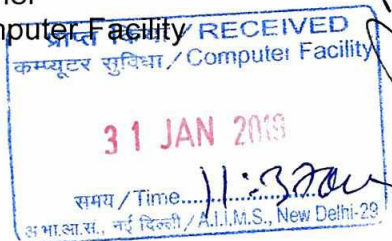
Ansari Nagar, New Delhi -110029.
Dated:- 30th January ,2019

Subject:- CMET Training Calendar from Jan to June 2019 in CMET.

With reference to Gmail letter dated 4th January, 2019, the following employees have been nominated for the CMET Training Programme as per the schedule given below:-

<u>S.No.</u>	<u>Name</u>	<u>Training Calendar</u>
1	Mr. Pradeep Kotnala,UDC	07-02-2019 (Conduct Rule)
2	Ms. Renu , UDC	07-02-2019 (Conduct Rule)
2	Ms. Sushma Luthra , LDC.	07-02-2019 (Conduct Rule)
1	Ms. Neetu Sharma,UDC	19-02-2019 (Excel in excel)
2	Ms. Deepa Bisht,LDC	19-02-2019 (Excel in excel)
3	Ms. Nisha Wedra ,LDC	19-02-2019 (Excel in excel)
1	Ms. Karthiayani M Nair,O.S	06-03-2019 (Leave Rule/LTC/EHS)
2	Ms. Urmil, JAO	06-03-2019 (Leave Rule/LTC/EHS)
3	Mr. Pradeep Kotnala, UDC	06-03-2019 (Leave Rule/LTC/EHS)
4	Ms. Neetu Sharma, UDC.	06-03-2019 (Leave Rule/LTC/EHS)
1	Mr. Pradeep Kotnala, UDC	15-04-2019 (Noting Drafting)
2	Ms. Neetu Sharma, UDC.	15-04-2019 (Noting Drafting)
3	Ms. Sudesh Soni, Asstt. NS	15-04-2019 (Noting Drafting)
4	Mr. Mukesh,UDC	15-04-2019 (Noting Drafting)
1	Mr. Satpal, UDC.	16-05-2019 (RTI)
2	Ms. Neetu Sharma, UDC.	16-05-2019 (RTI)
1	Mr. Ram Prasad,UDC	20-06-2019 (How to handle Court Cases)
2	Mr. Pradeep Kotnala, UDC	20-06-2019 (How to handle Court Cases)
3	Ms. Sushma Luthra , LDC.	20-06-2019 (How to handle Court Cases)

Sanjay Gupta,
Sr. Programmer
Dept. Of Computer Facility



F & CAO
CNC
वित्त एवं लेखा सेवा अधिकारी
Finance & Chief Account Officer
श्री. एन. सैन्टर, एनए, नई दिल्ली-110029
C. N. Centre, Anand, New Delhi.

(Handwritten Signature)
20/1/19

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