

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi-29

No.F.20-6(i)/2020(Committees/COVID-19)(P/F)-Estt. I

Dated: 26.03.2020

OFFICE MEMORANDUM

Subject: Constitution of Committees for Co-ordination of various activities related to management of patients in the wake of COVID-19 pandemic - Reg.

AIIMS had constituted a task Force to develop management protocols for COVID-19.

To be able to respond to challenges which may come across in coming days, Director, AIIMS has constituted following committees :

1 RESOURCE MANAGEMENT COMMITTEE

- | | | | |
|--------|---|---|------------------|
| (i) | Dr. D. K Sharma
Medical Superintendent | - | Chairman |
| (ii) | Shri Subhasish Panda,
Dy. Director (Admn.), AIIMS, New Delhi | - | Member |
| (iii) | Sh. Neeraj Kumar Sharma,
Sr. Financial Advisor | - | Member |
| (iv) | Dr. Shakti Kumar Gupta,
Medical Superintendent, Dr. R.P. Centre | - | Member |
| (v) | Dr. Sidhartha Satpathy
Prof. & Head, Deptt. of Hosp. Admn. &
Addl. MS, Dr. BRA, IRCH | - | Member |
| (vi) | Dr. I. B. Singh,
Professor of Hospital Admn. &
Addl. Medical Superintendent, CNCentre | - | Member |
| (vii) | Dr. Rakesh Lodha
Professor, Department of Pediatrics | - | Member |
| (viii) | Dr. Amit Lathwal
Assoc. Professor, Deptt. of Hosp. Admn. | - | Member |
| (ix) | Dr. Gagan Deep Singh
Assoc. Professor of Microbiology. | - | Member |
| (x) | Dr. Neeraj Nishchal
Assoc. Professor of Medicine | - | Member |
| (xi) | Dr. Angel R. Singh,
Assoc. Prof., Deptt. of Hosp. Admn.
& Project Incharge, NCI, Jhajjar, Haryana | - | Member |
| (xii) | Dr. Vijaydeep Siddharth
Assoc. Prof. of Hosp. Administration | - | Member |
| (xiii) | Shri Rakesh Sharma
Sr. Stores Officer (DO) | - | Member |
| (xiv) | Mrs. Archana Sharma
Stores Officer (Hospital) | - | Member |
| (xv) | Dr. Parmeshwar Kumar,
Assoc. Professor of Hospital Administration &
Faculty Incharge Stores Main Hospital | - | Member Secretary |

2 HUMAN RESOURCE COMMITTEES

(A) FOR FACULTY AND RESIDENT

(i)	Dr. Nikhil Tandon, Prof. & Head, Deptt. of Endocrinology. & Metabolism	-	Chairman
(ii)	Dr. S. Rajeshwari, Prof. & Head, Deptt. of Anesthesia	-	Member
(iii)	Dr. Naveet Wig, Prof. & Head, Deptt. of Medicine	-	Member
(iv)	Dr. Sanjay Kumar Arya Professor of Hosp. Administration	-	Member
(v)	Prof. Rajiv Kumar, Assoc. Dean & Deptt. of Urology, & Assoc. Dean (Academic), AIIMS, New Delhi	-	Member
(vi)	Prof. Sanjeev Lalwani Deptt. of Forensic Medicine, JPNATC & Registrar, AIIMS, New Delhi.	-	Member
(vii)	Rep. of FAIMS	-	Member
(viii)	Rep. of RDA	-	Member
(ix)	Rep. of Chief C.T. Centre	-	Member
(x)	Rep. of Chief N.S. Centre	-	Member
(xi)	Rep. of Chief Dr. BRA, IRCH	-	Member
(xii)	Rep. of Chief Dr. R.P. Centre	-	Member
(xiii)	Rep. of Chief JPNATC	-	Member
(xiv)	Rep. of Chief NDDTC	-	Member
(xv)	Rep. of Chief CDER	-	Member
(xvi)	Dr. Nirupam Madaan, Associate Professor of Hosp. Admn.	-	Member Secretary

(B) FOR NON-FACULTY/OTHER STAFF

(i)	Shri Subhasish Panda, Dy. Director (Admn.), AIIMS, New Delhi	-	Chairman
(ii)	Dr. D. K Sharma Medical Superintendent	-	Member
(iii)	Dr. Subrata Sinha, Prof. & Head, Deptt. Of Biochemistry	-	Member
(iv)	Dr. Peush Sahni Professor & Head Deptt. of GI Surgery & Liver Transplantation	-	Member
(v)	Dr. Rama Choudhry Prof. & Head, Deptt. Of Microbiology	-	Member
(vi)	Dr. Ganga Prasad Professor of Anaesthesiology	-	Member
(vii)	Dr. Sanjay Kumar Arya Professor of Hosp. Administration	-	Member
(viii)	Shri Manjul Rastogi Superintending Engineer	-	Member
(ix)	Dr. Vijaydeep Siddharth Assoc. Prof. of Hosp. Administration	-	Member
(x)	Dr. Poonam Coshic Chief Medical Officer, Blood Bank (Main Hospital)	-	Member
(xi)	Mrs. Kamlesh Chandelia Chief Nursing Officer, AIIMS, New Delhi	-	Member

(xii)	Dr. Parmeet Kaur Chief Dietician	-	Member
(xiii)	Sh B.R. Shekhar, Chief Medical Social Service Officer		
(xiv)	Shri Satyendra Kumar, Chief Security Officer	-	Member
(xv)	Dr. Vikas H. Asstt. Prof. of Hosp. Administration	-	Member Secretary

3. MEDICAL MANAGEMENT RELATED

Following Sub-committees will look after Clinico Managerial aspects of preparedness for different areas identified for Clinical Management of COVID-19 patients:

(I) MAIN HOSPITAL

(i)	Dr. S. Rajeshwari, Prof. & Head, Deptt. of Anaesthesiology	-	Chairperson
(ii)	Dr. Manish Sonija Addl. Professor of Medicine	-	Member
(iii)	Dr. Abdul Hakim Choudhary. Asstt. Prof. of Hosp. Admn	-	Member Secretary

Alongwith any other team member as co-opted by Chairperson

(II) BURN & PLASTIC, TRAUMA CENTRE

(i)	Dr. Anjan Trikha Professor of Anesthesiology	-	Chairman
(ii)	Dr. Sanjeev Kr. Bhoi Professor of Emergency Medicine, JPNATC	-	Member
(iii)	Dr. Amit Lathwal Assoc. Professor of Hosp. Admn.	-	Member Secretary

Alongwith any other team member as co-opted by Chairman

(III) NCI JHAJJAR

(i)	Dr. Sushma Bhatnagar Professor & Head, ONCO Anesthesiology, & Palliative Medicine	-	Chairman
(ii)	Dr. Anant Mohan Professor & Head, Deptt. of Pulmonary Medicine	-	Member
(iii)	Dr. Angel R. Singh, Assoc. Prof., Deptt. of Hosp. Admn. & Project Incharge, NCI, Jhajjar, Haryana	-	Member Secretary

Alongwith any other team member as co-opted by Chairman

(IV) IEC COMMITTEE

(i)	Dr. Arti Vij Prof. of Hospital Administration (ORBO)	-	Chairperson
(ii)	Prof. A. Shariff, Deptt. of Anatomy,	-	Member

(iii)	Dr. S. K. Kabra Professor of Pediatrics	-	Member
(iv)	Dr. Purva Mathur Professor of Lab. Medicine, JPNATC	-	Member
(v)	Dr. Sanjay Kumar Rai Professor of Community Medicine	-	Member
(vi)	Dr. Nishkarsh Gupta Additional Professor of ONCO Anesthesiology, & Palliative Medicine	-	Member
(vii)	Dr. Neeraj Nischal Assoç. Prof. Of Medicine	-	Member
(viii)	Dr. Vivek Gupta Assoc. Prof. of Community Ophthalmology	-	Member
(ix)	Shri Yogesh Kumar Educationalist, CMET	-	Member
(xi)	Shri Ramchander Pokale Chief Artist,	-	Member
(xi)	Dr. Jitender Sodhi Asstt. Professor of Hosp. Admn.	-	Member Secretary

(V) COMMITTEE FOR TRAINING CONSULTATION

(i)	Dr. A. K. Deorari Prof. & Head, Deptt. of Paediatrics	-	Chairman
(ii)	Dr. Prof. Arti Kapil, Professor, Deptt. of Microbiology	-	Co-chairperson
(iii)	Dr. Purva Mathur Prof. of Lab. Medicine, JPNATC	-	Member
(iv)	Dr. Ambuj Roy Professor of Cardiology	-	Member
(v)	Dr. Rashmi Ramachandran Professor of Anesthesiology	-	Member
(vi)	Dr. Anu Sachdeva Asstt. Prof. of Pediatric	-	Member
(vii)	Dr. Puneet Khanna Assoc. Prof. of Anesthesiology	-	Member
(viii)	Dr. Anoop Daga, Addl. Prof. of Hosp. Administration	-	Member
(ix)	Dr. Tony George Jacob Assoc. Professor of Anatomy	-	Member Secretary

(VI) DIAGNOSTICS MANAGEMENT COMMITTEE:

(i)	Dr. Chitra Sarkar, Dean (Research) & Professor & Head, Deptt. of Pathology	-	Chairperson
(ii)	Dr. Subrata Sinha, Dean (Examn.) & Prof. & Head, Deptt. Of Biochemistry & Lab. Medicine	-	Member
(iii)	Dr. Lalit Dar Professor of Microbiology	-	Member
(iv)	Dr. Sandeep R. Mathur Professor of Pathology	-	Member
(v)	Dr. Vineet Ahuja, Assoc. Dean & Professor of Gastroenterology & HNU	-	Member
(vi)	Dr. Kunzang Chosdol Professor of Biochemistry	-	Member

(vii)	Dr. Ashish Chaudhary Asstt. Prof. of Microbiology	-	Member
(viii)	Dr. Bhupendra Kumar Verma Asstt. Professor of Biotechnology	-	Member
(ix)	Dr. Suneeta Meena Asstt. Professor of Lab. Medicine	-	Member
(x)	Dr. Vikram Saini Asstt. Prof. of Biotechnology	-	Member Secretary

Medical Management Sub-committees constituted for various patient care areas identified for managing COVID-19 patients will estimate requirement of materials, machines, manpower and diagnostic back up, which will be needed to provide care to the patients & take care of healthcare workers in these areas.

After having checked local availability of various resources at each location, the requirements of various resources will be worked out by these Sub-committee & forwarded to Resource Management Committee & Human Resource Management Committees.

Resource Management Committee will look into demands for materials & machine & decide on ways & means to procure these through store sections of institute in a centralised manner.

Human Resource Management Committees will look into requirement of manpower and mobilise requisite manpower from within institute & deploy in various locations.

Diagnostic Management Committee will assess capacity to do testing for COVID - 19 and work out ways & means to ramp up the same as per needs of the institute.

All health care personnel will be trained to handle & use of PPE to be able to take care of themselves & patient. This will be coordinated by committee constituted for training. This committee will draw trainers from the existing pool & intimate respective Human Resource Sub Committees so that these personnel are not posted for clinical work managerial work other training.

IEC committee will work in close liaison with committee on training & prepare material to facilitate training & dissemination of information to patient, staff & public.

This issues with the approval of the Director, AIIMS, New Delhi.

Hindi version will follow

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(Dr. Sanjay Kumar Arya)

Professor of Hospital Administration &
Professor In-charge (Faculty Cell & Rectt. Cell)

Distribution: All concerned

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6. The Sr. Hindi Officer - with the request to provide the Hindi version of the same for uploading on AIIMS website.

Sh. Sanjeev K. SP
Sh. Aman Jee

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(Sanjay Arya)
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