

**No.F.5-2/2018-Estt.(RCT)**  
**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
**RECRUITMENT CELL, ANSARI NAGAR, NEW DELHI-29.**

Dated the : 27<sup>th</sup> March, 2020

**MEMORANDUM**

Subject:- Working arrangement of Jr. Store Officer/ Store Keepers for procurement work in taking measure to control spread of "COVID-19" at AIIMS, New Delhi.


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With the approval of the competent authority, the following Jr. Store Officer/Store Keepers are hereby given the additional charge, as indicated against each, with immediate effect, till further orders, :-

S.No.	Name & Designation	Department	Additional charge
1.	Shri Hriday Ram, Store Keeper	Dr. BRA-IRCH	Main Hospital
2.	Shri Amit Manav, Jr. Store Officer	Store Section (DO)	Main Hospital
3.	Shri Dharmender Prasad, Jr. Store Officer	NDDTC, Ghaziabad	JPNA Trauma Centre
4.	Ms. Ruchi Batra, Store Keeper	Dr. R.P. Centre	JPNA Trauma Centre
5.	Shri Mohd. Alam, Store Keeper	C.N. Centre	NCI, Jhajjar

Above working arrangement is temporary, to meet exigency of procurement work in taking measure to control spread of "COVID-19" and all are instructed to report to the concerned Store Officer/Assistant Store Officer of the area immediately.

The compliance of the above order may be reported to the Recruitment Cell immediately.

  
(B.S. GILL)  
29/3/2020  
SR. ADMN. OFFICER

**DISTRIBUTION:-**

1. Persons concerned  
Thr.: Their respective Officer-Incharge/Store Officer
2. The Chief of concerned Centre(s)/Head, NCI, Jhajjar
4. The Medical Superintendent, AIIMS Hospital
5. The Sr.Store Officer/Store Officer/Asstt. Store Officer, Dr. R.P. Centre/Main Hospital/CNC/JPNATC/NCI, Jhajjar/NDDTC, Ghaziabad /Dr. BRA-IRCH
6. The Professor-Incharge, Computer Facility – To upload on Institute website

Copy for information to:-

1. PPS to the Director, AIIMS
2. PS to the Dy. Director (Admn.)