

e- file no. 661458/CF/20

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-29
(Finance Division)

Dated: 27.02.2020

No.F.Misc/FD/2019-20


CIRCULAR

Sub:- Request for Agenda Note for 220th meeting of Standing Finance Committee proposed to be held shortly- submission of Agenda Items for concurrence thereof.

In reference to General Section's reminder/ circular No.4-3/2019-Genl(SFC-220) dated 24.02.2020 requesting all Departments/Sections/ Units etc to submit Agenda Note/proposals in the prescribed format for the ensuing SFC.

Accordingly, all Departments/Sections/Units are requested to prepare their Agenda Note/Proposal and send the same to Finance Division by 05.03.2020 positively for concurrence through concerned authority.

This may be accorded Top-Priority.

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Financial Advisor
QC
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Distribution:

1. All Chiefs of the Centres
2. All Heads of the Departments/Sections/Units
3. Prof Incharge (CF) with a request to upload the same in AIIMS website. (Hindi version will follow)

Copy to:

PPS to Director/Dean/MS/
PS to Dy. Director(Admn.), Sr. FA
PA to DS/CAO/SE

Sh. G. S. / 16th Unit
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24/2/20