

अखिल भारतीय आयुर्विज्ञान संस्थान  
अंसारी नगर, नई दिल्ली

फा.सं.40-62/2024-स्था.।।

दिनांक 24 MAY 2025

कार्यालय ज्ञापन

**विषय: एम्स, दिल्ली दूरभाष निर्देशिका-2025 के प्रकाशन/मुद्रण हेतु समिति का गठन करने संबंधी।**

एम्स, नई दिल्ली के निदेशक महोदय के अनुमोदन से वर्ष 2025 हेतु एम्स दिल्ली की आधिकारिक दूरभाष निर्देशिका के प्रकाशन/मुद्रण के निरीक्षण के लिए एक समिति का गठन किया जाता है। यह दूरभाष निर्देशिका एक मूल्यवान संसाधन के रूप में संस्थान के लिए उपयोगी सिद्ध होगी जिसमें स्वास्थ्य मंत्रालय, संकाय-सदस्यों, प्रशासनिक विभागों एवं ओपीडी शेड्यूल के आवश्यक संपर्क विवरण शामिल होंगे।

**समिति संरचना:**

- |                                       |            |
|---------------------------------------|------------|
| 1. प्रभारी आचार्य, मीडिया प्रकोष्ठ -  | अध्यक्ष    |
| 2. प्रभारी आचार्य, प्रोटोकॉल प्रभाग - | सदस्य      |
| 3. वित्त सलाहकार -                    | सदस्य      |
| 4. वरिष्ठ भण्डार अधिकारी -            | सदस्य      |
| 5. जन सम्पर्क अधिकारी (कार्यवाहक) -   | सदस्य-सचिव |

यह समिति निर्देशिका के प्रकाशन के लिए आबंटित ₹30 लाख के अस्थायी बजट के तहत कार्य करेगी।

अनिता टेटे  
23/5/2025  
(अनिता टेटे)

वरिष्ठ प्रशासनिक अधिकारी (नि.का.)

**वितरण: उपर्युक्तानुसार**

**सूचनार्थ प्रतिलिपि:-**

- निदेशक/संकायाध्यक्ष(शैक्षिक)/अपर-निदेशक(अस्पताल)/चिकित्सा अधीक्षक (मुख्य अस्पताल)/ वरिष्ठ वित्त सलाहकार के प्रधान निजी सचिव/ निजी सचिव/ वैयक्तिक सहायक
- प्रभारी-आचार्य (कम्प्यूटर सुविधा)- इसे संस्थान की आधिकारिक वेबसाइट पर अपलोड करने के अनुरोध सहित



21997512

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
ANSARI NAGAR, NEW DELHI

No.F.40-62/2024-Estt.II

Dated the:-

**OFFICE MEMORANDUM**

23 MAY 2025

**Subject: Constitution of Committee for Publishing/Printing the AIIMS Delhi Telephone Directory – 2025.**

\*\*\*\*\*

With the approval of the Director, AIIMS, New Delhi, a committee is hereby constituted to oversee the publishing and printing of the official AIIMS Delhi Telephone Directory for the year 2025. The directory will serve as a valuable resource, encompassing essential contact details of the Ministry of Health, faculty members, administrative departments, and the OPD schedule.

**Composition of the Committee:**

- |   |                    |
|---|--------------------|
| 1. Professor In-Charge, Media Cell        | – Chairperson      |
| 2. Professor In-Charge, Protocol Division | – Member           |
| 3. Financial Advisor                      | – Member           |
| 4. Senior Store Officer                   | – Member           |
| 5. Public Relations Officer (Officiating) | – Member Secretary |

The committee will operate under a tentative budget of ₹30 lakhs allocated for the publication of the directory.

3/5/2025

[ANITA TETE]

SENIOR ADMINISTRATIVE OFFICER (DO)

**Distribution:- As above.**

**Copy for information to:-**

1. The PPS/PS/PA to Director/Dean(Acad)/Addl. Director(A)/Medical Superintendent (Main Hospital) /Sr.FA
2. The Processor-In-Charge (Computer Facility) - With the request to upload it on the Institute website.
3. Hindi Section – with the request for translation in HINDI



**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
**ANSARI NAGAR, NEW DELHI**

No.F.40-62/2024-Estt.II

Dated the:-

**OFFICE MEMORANDUM**

**23 MAY 2025**

**Subject: Constitution of Committee for Publishing/Printing the AIIMS Delhi Telephone Directory – 2025.**

\*\*\*\*\*

With the approval of the Director, AIIMS, New Delhi, a committee is hereby constituted to oversee the publishing and printing of the official AIIMS Delhi Telephone Directory for the year 2025. The directory will serve as a valuable resource, encompassing essential contact details of the Ministry of Health, faculty members, administrative departments, and the OPD schedule.

**Composition of the Committee:**

- |  |                    |
|--|--------------------|
| 1. <b>Professor In-Charge, Media Cell</b>        | – Chairperson      |
| 2. <b>Professor In-Charge, Protocol Division</b> | – Member           |
| 3. <b>Financial Advisor</b>                      | – Member           |
| 4. <b>Senior Store Officer</b>                   | – Member           |
| 5. <b>Public Relations Officer (Officiating)</b> | – Member Secretary |

The committee will operate under a tentative budget of ₹30 lakhs allocated for the publication of the directory.

*[Signature]*  
23/5/2025

[ANITA TETE]

**SENIOR ADMINISTRATIVE OFFICER (DO)**

**Distribution:- As above.**

**Copy for information to:-**

1. The PPS/PS/PA to Director/Dean(Acad)/Addl. Director(A)/Medical Superintendent (Main Hospital) /Sr.FA
2. The Processor-In-Charge (Computer Facility) - With the request to upload it on the Institute website.
3. Hindi Section – with the request for translation in HINDI