

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi-110 029.

No.F.36-6/86-Estt.I

Dated the:- **06 JAN 2020**

CIRCULAR

Subject:- A Two Day Workshop on Recasting/maintenance of reservation registers and reservation roster registers on January 20 & 21,2020 at Hotel Sarovar Portico Naraina, A-9, Naraina Vihar, New Delhi- 110028"-reg.

Please find enclosed herewith letter No.IPA/388/SCT/-101/2020-21. dated.03/12/2019, received from Mr.S.C.Kochhar, Director "A Two Day Workshop on Recasting/maintenance of reservation registers and reservation roster registers on January 20 & 21,2020 at Hotel Sarovar Portico Naraina, A-9, Naraina Vihar, New Delhi- 110028"-reg. On the above mentioned subject with the request to upload the same on Institute website.


(G.R.PILLAI)

ADMINISTRATIVE OFFICER-(DO)

Encl:-As above

Copy to:-

✓ Computer Facility



Mr. Sanjeev Kumar


7.1.2020

इंस्टिट्यूट ऑफ पब्लिक अड्मिनिस्ट्रेशन INSTITUTE OF PUBLIC ADMINISTRATION

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Ref: No. IPA/388/SCT-101/2020-21

To:

The Secretaries, All Ministries / Departments of Central & State Govt.,
The Chief Executives, All CPSUs, Public Sector Banks and Financial Institutes
The Chief General Manager (DAPM), Reserve Bank of India
The Chairmen, LIC, GIC and other Insurance Companies
The Directors, All National Institutes of Technology/IITs/IIMs and all other Institutes
The Chairmen, All Ports
The Chairmen, All Boards & Autonomous Bodies
The Vice Chancellors, All Universities
The Directors, All Research Institutes
The Directors, DRDOs
The Chairmen, IRDA, TRAI, PFRDA, SEBI and other Statutory Bodies

Sir/Madam,

Sub: A Two Day Workshop on Recasting/maintenance of reservation registers and reservation roster registers on January 20 & 21, 2020 at Hotel Sarovar Portico Naraina, A-9, Naraina Vihar, New Delhi-110028.

The Department of Personnel and Training (DoP&T) vide their OMNo.36039/1/2019-Estt. (Res.) dated 31/01/2019 has advised all establishments to recast their Rosters for effecting 10% reservation for EWSs.

01. There are some difficulties being faced by the public authorities while preparing and maintaining reservation registers and reservation roster registers, such as:
- Whether the reservation registers are to be maintained on replacement basis as per para 9 of DoP&T OM dated 02/07/1997 or on running account basis as per Para 5.3(f) of the Brochure of 2014.
 - How to treat the exists?
 - How to calculate Backlog/Shortfall?
 - How to calculate representation of SC/ST/OBC employees in services?
 - Is maintaining these registers an annual exercise?
 - How to handle the issue of Cadre Strength 'Vis-a-Vis Persons - in - Position?
 - How to deal with Rota (Rotational)-Quota problem?
 - How to treat appointments made on merit?
 - How to implement Merit concept in Non-selection method of promotion in the light of DoPT O.M. dated 30.09.2016?
 - What is interpolating?

December 3, 2019

स्थापना अनुभाग (वि.का.)

Establishment Section (Dy.)

फाइल-FILE/231219

दिनांक/Date

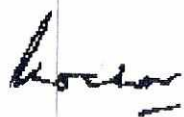
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अ.भा.आ. संस्थापना, नई दिल्ली-110028

AIIMS, New Delhi-110028

02. Further, the Ministry of Law & Justice (Legislative Department) has enacted a new Act "The Right of Persons with Disabilities Act, 2016" which has come into force with effect from 19 April 2017. Section 34 of the Act provides for reservation not less than 4% of the total number of vacancies in the cadre strength in each grade or posts. The Rosters under the above Act and Rules made there under will also be discussed and guidelines provided to prepare rosters for PWDs and maintain thereafter.
03. The Institute of Public Administration (IPA) a pioneer in interpreting and explaining the spirit and intent of Govt. Office Memoranda, has decided to conduct a workshop on recasting of these registers on January 20 & 21, 2020 at Hotel Sarovar Portico Naraina, A-9, Naraina Vihar, New Delhi-110028. (Tel: 011-45424541/42)
04. The proposed workshop will be very useful to all the officials dealing with recasting of these registers and roster registers, Administrative Officers, Liaison Officers, office bearers of the SC/ ST/ Baudh/ OBC welfare associations. Infact the participants will be given a live rendition on recasting of these registers and roster registers, as per the programme at Annexure - 1.
05. **The programme fee will be Rs. 14,986/- per participant (program fee of Rs. 12,700 + GST @ 18% Rs. 2,286/-) A crossed D.D. towards this non-refundable fee should be drawn in favour of "Institute of Public Administration", payable at Bengaluru and should be sent along with the nomination letter.**
06. In case, the participant wishes to stay at the Hotel Sarovar Portico Naraina on a single occupancy basis, he/she will be required to pay a **non-refundable** participation fee of Rs. 31,860/- (Participation fee of Rs. 27,000/- + GST @ 18% = Rs. 4,860/-) per participant. This fee includes the programme fee of Rs. 14,986/- + also covers the cost of lodging and boarding, breakfast, lunch and dinner. If the Organization is nominating two officials (same gender) and they are willing to share a room, the fee per participant will be Rs. 27,140/- (Rs. 23,000/- + GST @ 18% = Rs. 4,140/-). The lodging and boarding will be available from January 19, 2020 (afternoon) to January 22, 2020 (morning) under this arrangement.
07. All Appointing authorities/Heads of Establishments are requested to nominate their Liaison Officers and dealing officers and other officials dealing with recasting of registers/roster registers and office bearers of SC/ST/Baudh/OBC Welfare Association at the earliest.
08. An early nomination shall be highly appreciated.

Yours faithfully,



B.C. Kochhar)
Director

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encl: Annexure-I

इंस्टिट्यूट ऑफ पब्लिक अड्मिनिस्ट्रेशन

INSTITUTE OF PUBLIC ADMINISTRATION

A Two Day Workshop on Recasting /maintenance of reservation registers and reservation roster registers on January 20 & 21, 2020 at Hotel Sarovar Portico Naraina, A-9, Naraina, New Delhi-110028. (Tel: 011-454245641/42).

Date	Time (hrs.)	Session
Jan. 20, 2020 (Monday)	09.30 - 10.00	Registration
	10.00 - 10.30	Introduction of (I) The Institute (II) The Faculty Member (III) The Study Material and (IV) The Participants
	10.30 - 11.30	Constitutional Background
	11.30 - 11.45	Tea Break
	11.45 - 13.15	Recasting of reservation registers of appointments by direct recruitment on all India basis by open competition
	13.15 - 14.00	Lunch Break
	14.00 - 15.30	Recasting of reservation roster registers of appointments by direct recruitment on all India basis by open competition
	15.30 - 15.45	Tea Break
	15.45 - 17.15	Recasting of reservation registers of appointments by direct recruitment on all India basis otherwise than by open competition.
Jan. 21, 2020 (Tuesday)	10.00 - 11.30	Recasting of reservation roster registers of appointments by direct recruitment on all India basis otherwise than by open competition
	11.30 - 11.45	Tea Break
	11.45 - 13.15	Recasting of 1) reservation registers for appointments made by promotion; 2) reservation roster registers for appointments made by promotion
	13.15 - 14.00	Lunch Break
	14.00 - 15.30	Recasting of 100 point rosters for PWDs in new format.
	15.30 - 15.45	Tea Break
	15.45 - 16.30	Annual Inspection of these reservation registers and rosters
	16.30 - 17.00	Uploading of these registers and rosters on websites.